

# THE CORPORATION OF THE MUNICIPALITY OF TEMAGAMI

## BY-LAW NO. 10-940

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**Being a by-law to amend Bylaw 09-845 – to regulate the proceedings of Council of the Municipality of Temagami.**

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WHEREAS the Municipal Council of the Corporation of the Municipality of Temagami has enacted Bylaw to govern the proceedings of Council 09-845; and to govern the calling, place and proceedings of meetings in accordance with Sections 238 (2), 239 and 251 of the Municipal Act, S.O., 2001, c.25, c.M. 45, as amended;

AND WHEREAS the Municipal Council of the Corporation of the Municipality of Temagami deems it advisable to amend said bylaw to enhance the transparency and efficiency of Municipal operations by going paperless for Council meetings;

NOW THEREFORE the Council of the Corporation of the Municipality of Temagami hereby enacts as follows:

1. That Section 7.7 Agenda Packages shall be deleted and replaced by the following:

### 7.7 Agenda Packages

7.7.1 The Municipality will provide agenda packages for all of Council in electronic form.

7.7.2 The Agenda for regular Council meetings shall be posted on the municipal website and one paper copy shall also be posted on the Municipal Office notice board by 4:00 p.m. on the Monday prior to the Council meeting.

7.7.3 Supporting documents shall be posted on a secure section of the municipal website accessible by Council by 4:00 p.m. on the Monday prior to the Council meeting.

7.7.4 Public agenda packages (which shall not contain items of a confidential nature to be dealt with in camera or other items deemed as confidential by the CAO) shall be available on the municipal website for public viewing by 2:00 p.m. on the Wednesday prior to the Council Meeting.

7.7.5 Draft minutes will be posted on the secure section of the website for Council's review as soon as they are produced and will be included in the public website package once released by a quorum of Council prior to their official adoption at the public Council meeting.

2. That the following paragraph shall be added to Section 7.8 In Camera Items:

7.8 In Camera Items

Electronic copies of confidential and in camera items shall be provided electronically to Council members by posting on a secure section of the Municipal website. These documents shall be stamped confidential before scanning to create an electronic document, or shall contain a “confidential” water mark if created internally.

3. That this By-law shall take effect on the final passing thereof.

BE TAKEN AS READ A FIRST time on this 22<sup>nd</sup> day of July, 2010.

READ A SECOND TIME on this 26<sup>th</sup> day of August, 2010.

READ A THIRD TIME AND FINALLY PASSED on this 26<sup>th</sup> day of August, 2010.

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MAYOR

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CAO/Clerk