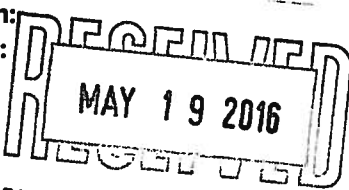


7460.

From: Saxon Yanta <Saxon.Yanta@dnssab.on.ca>
Sent: Thursday, May 19, 2016 11:07 AM
To: Bonfield; Lynda Kovacs; Chisholm Township; East Ferris Township; Helene Fredette MCSS; Jerry Knox; Kathleen Eveson; Mattawa; Nancy Sauve (nancy.sauve@ontario.ca); Papineau-Cameron; South Algonquin Township; Sabrina Pandolfo; West Nipissing; Karen Mclsaac; 'Marc.Charron@ontario.ca'; Stacey Cyopeck
Subject: DNSSAB Board Minutes - 2016
Attachments: Reso 2016-14 1 Board Minutes - January 19, 2016.docx; Reso 2016-23 1 Board Minutes - February 16, 2016.docx; Reso 2016-33 6.1 Board Minutes - March 22 2016.docx



Good morning,

Please find attached the DNSSAB Board Minutes that have been approved by the Board since 2016. If you are not the correct contact to be receiving these emails, please let me know who should be included on this distribution list in your place.

Thank you,
Saxon



Saxon Yanta

Executive Assistant to the CAO | Adjointe exécutive du directeur général
 District of Nipissing Social Services Administration Board (DNSSAB) |
 Conseil d'administration des services sociaux du district de Nipissing (CASSDN)
 Enabling Healthy and Prosperous Communities | Habilitation des communautés saines et prospères

200 McIntyre Street East, PO Box 750 | 200, rue McIntyre Est, C.P. 750 | North Bay, ON, P1B 8J8
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- File Incoming Other
- Mayor
- Council *minutes*
- CAO
- Building
- Finance S C
- Ec Dev S C
- Parks & Rec S C
- Planning S C
- Public Wks S C
- PPP
- Social Services
-
-

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

REGULAR BOARD MEETING – TUESDAY, JANUARY 19, 2016 2:00PM – North Bay Council Chambers

MEMBERS PRESENT:

Councillor Mark King (North Bay) Chair
Councillor George Marosis (North Bay) Vice-Chair
Representative George Jupp (Unincorporated)
Councillor Chris Mayne (North Bay)
Mayor Leo Jobin (East Nipissing)
Mayor Jane Dumas (South Algonquin)
Councillor Jamie Restoule (West Nipissing)
Councillor Carol Lowery (Temagami)
Mayor Bill Vrebosch (East Ferris)
Councillor Jeff Serran (North Bay)

REGRETS:

Councillor Derek Shogren (North Bay)
Deputy Mayor Sheldon Forgette (North Bay)

STAFF ATTENDANCE:

Joseph Bradbury, Chief Administrative Officer
Sara Tonks, Director of Finance and Administration
Lynn Demore-Pitre, Manager Social Services (CC)
Michelle Glabb, Manager Social Services (OW)
Jean Guy Belzile, Manager EMS
Debbie Mills, Director Housing Services
Pierre Guenette, Manager Housing Services
David Plumstead, Research Analyst
Marianne Zadra, Communications Officer
Aimie Caruso, Supervisor

CALL TO ORDER

The Regular Board Meeting was called to order at 2:00PM by Chair, Mark King.

DECLARATION OF CONFLICTS OF INTEREST

**Adoption of the Roll Call
Resolution No. 2016-01**

**Moved by: Mayor Bill Vrebosch
Seconded by: Councillor Carol Lowery**

That the Board of Directors accept the Roll Call as read by the Secretary for the Regular Board meeting of January 19, 2016. Motion carried.

**Adoption of the Agenda
Resolution No. 2016-02**

**Moved by: Councillor Carol Lowery
Seconded by: Mayor Bill Vrebosch**

That the Agenda for the Regular Board Meeting of Tuesday, January 19, 2016 be adopted as presented. Motion carried.

CHAIR'S REMARKS'

The Nipissing Innovation Fund was discussed at length at the Social Services and Employment Committee meeting. The Chair noted it was an extremely interesting discussion between the committee and staff. The committee gave staff direction on what to include in the draft 2016 RFP process. A complete list of the recommendations made by the committee can be found in the minutes but a few highlights include:

- Changing the fund to focus on overall poverty reduction across the District;
- Renaming the fund to the "District of Nipissing Healthy Communities Fund";
- Adding a question in the RFP process which asks proponents if they receive funding from another source for their proposed service;
- Allowing for multi-year funding up to 3 years total, conditional on availability of funds;
- Raising the funding cap from \$25,000 to \$30,000 for 2016;
- Following the 2016 cycle, re-evaluate the funding amount of \$30,000.

These recommendations will be incorporated into the draft 2016 RFP document which will be presented for review at the February 9th Committee meeting.

The Chair noted that another interesting discussion was regarding poverty data. At

Executive Audit Committee, committee members raised and thoroughly discussed the desire for more economic data about Nipissing District. A suggestion was made to ask our service delivery partners to provide monthly trend data in key areas that affect poverty. Joe has invited the Labour Market Group to the next Board meeting to make a presentation on labour market conditions within the District of Nipissing.

B01-16 Report from the Chief Administration Officer Dated January 19, 2016
Resolution No. 2016-03

Moved by: Councillor Jeff Serran
Seconded by: Mayor Bill Vrebosch

CAO, Joseph Bradbury, walked through his CAO Report, B01-16 and presented highlights in a PowerPoint presentation.

The average Board package size has decreased by 45% due to the Board reporting changes that were trialed over the last three months. Board members are encouraged to continue to give feedback to Mark or Joe about the changes. Board members were reminded that committees are open for all Board members to attend.

Brent Kalinowski is no longer with the Gateway Hub project. The table is now being run by Ron Witmer, a retired teacher and principal from the Near North School Board who previously served as a member of the table. The project manager role entailed more than Ron's current role; however, there is no sustained funding to support that role.

Joe Bradbury and Jean Guy Belzile are following up with the Ministry regarding funding for an emergency power generator for the new paramedic base.

The IAH project on Lakeshore Drive is progressing well. The CAO and staff are very pleased with the quality of the units. This affordable housing building is owned and operated by the builder. Should the owner ever wish to sell the building, the IAH agreement may be transfer to the new owner; the conditions of this building are registered on the title.

Additional IAH funding of approx. \$2.9M will be available in 2017-2018 for more affordable housing units. This time next year, an RFP will be issued and open for anyone to respond with a proposal.

A question was raised about the possibility of having condominiums as part of affordable housing complexes. This is not a model the DNSSAB housing team is familiar with. It was noted that the Toronto Regent Park project has some condominiums, but this type of arrangement is not being done in the North. Joe noted that it is an interesting concept that may be worth discussing.

That the Board accept the Report from the Chief Administrative Officer B01-16, dated January 19, 2016 as presented. Motion carried.

**Adoption of Consent Agenda
Resolution No. 2016-04**

**Moved by: Representative George Jupp
Seconded by: Councillor Carol Lowery**

That the Board of Directors approves the Consent Agenda of December 15, 2015 which includes the following:

- 2.1 Minutes of Proceedings of the Regular Board Meeting of December 15, 2015**
- 2.2 Executive Audit Committee Minutes – January 12, 2016**
- 2.3 Social Services and Employment Committee Minutes – January 12, 2016**
- 2.4 Housing and EMS Committee Minutes – January 12, 2016**
- 2.5 Correspondence**
 - 2.5.1 January 5 From Minister Jaczek re: response to request for additional SAMS funding**
- 2.6 Annual Investment Report**
 - That the District of Nipissing Social Services Administration Board accepts the 2015 Investment report in EX02-16.**
- 2.7 Nipissing Innovation Fund**
 - That the District of Nipissing Social Services Administration Board receives Briefing Note SSE01-16 which presents the Board with the requested information pertaining to the Nipissing Innovation Fund.**

Motion carried.

**Municipal Apportionment 2016
Resolution No. 2016-05**

**Moved by: Representative George Jupp
Seconded by: Councillor Carol Lowery**

That the apportionment of the municipal share of the 2016 District of Nipissing Social Services Administration Board budget, approved under resolutions 2015-184 and 2015-185, be approved as presented in report EX01-16. Motion carried.

**Overview of Board Reporting Changes
Resolution No. 2016-06**

**Moved by: Representative George Jupp
Seconded by: Councillor Carol Lowery**

That the District of Nipissing Social Services Administration Board authorizes DNSSAB staff to permanently adopt the updated Board Reporting Process as

originally outlined in report EX14-15 and as trialed from October to December 2015; and,

That the Board approves the adoption of a Consent Agenda format for Board meetings;

Furthermore, the Board authorizes staff to develop a formal Consent Agenda Policy for approval by the Board. Motion carried.

EMS Ambulance Purchases
Resolution No. 2016-07

Moved by: Representative George Jupp
Seconded by: Councillor Carol Lowery

That the District of Nipissing Social Services Administration Board approves the purchase of two ambulances which may be equipped with optional power lifts and stretchers, as permitted within the budgeted amount of \$280,000. Motion carried.

Board Service Reimbursement Policy
Resolution No. 2016-08

Moved by: Councillor Jeff Serran
Seconded by: Mayor Leo Jobin

That the Board accepts the updates to the Board Service Reimbursement Policy as highlighted in the attached policy. Motion carried.

Nominations for the Community Awards
Resolution No. 2016-09

Moved by: Mayor Leo Jobin
Seconded by: Councillor Jeff Serran

Councillor Jeff Serran congratulated the CAO and staff on choosing these award recipients.

That the Board accepts the recommendation that Kathleen Lievers be the recipient of the Lifetime Achievement Award and also accepts the recommendation that Dennis Chippa be the recipient of the Community Contribution Award. Recipients to be formally presented with their awards at the February Board meeting. Motion carried.

OTHER BUSINESS

No other business.

Adjournment

Resolution No. 2016-10

Moved by: Councillor Jeff Serran

Seconded by: Mayor Leo Jobin

That the Regular Board Meeting be adjourned at 2:27PM. Motion carried.

MARK KING
CHAIR OF THE BOARD

JOSEPH BRADBURY
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Saxon Yanta, Executive Assistant to the CAO

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

REGULAR BOARD MEETING – TUESDAY, FEBRUARY 16, 2016 2:00PM – North Bay Council Chambers

MEMBERS PRESENT:

Councillor Mark King (North Bay) Chair
Councillor George Marosis (North Bay) Vice-Chair
Representative George Jupp (Unincorporated)
Councillor Chris Mayne (North Bay)
Mayor Leo Jobin (East Nipissing)
Councillor Jamie Restoule (West Nipissing)
Councillor Carol Lowery (Temagami)
Councillor Jeff Serran (North Bay)
Councillor Derek Shogren (North Bay)

REGRETS:

Mayor Jane Dumas (South Algonquin)
Deputy Mayor Sheldon Forgette (North Bay)
Mayor Bill Vrebosch (East Ferris)

STAFF ATTENDANCE:

Joseph Bradbury, Chief Administrative Officer
Sara Tonks, Director of Finance and Administration
Lynn Demore-Pitre, Manager Social Services (CC)
Michelle Glabb, Manager Social Services (OW)
Jean Guy Belzile, Manager EMS
Debbie Mills, Director Housing Services
Pierre Guenette, Manager Housing Services
David Plumstead, Research Analyst
Marianne Zadra, Communications Officer
Aimie Caruso, Supervisor
Judy Bechard, Supervisor

CALL TO ORDER

The Regular Board Meeting was called to order at 2:03PM by Chair, Mark King.

DECLARATION OF CONFLICTS OF INTEREST**Adoption of the Roll Call
Resolution No. 2016-11**

Moved by: Representative George Jupp
Seconded by: Councillor Jeff Serran

That the Board of Directors accept the Roll Call as read by the Secretary for the Regular Board meeting of February 16, 2016. Motion carried.

**Adoption of the Agenda
Resolution No. 2016-12**

Moved by: Representative George Jupp
Seconded by: Councillor Jeff Serran

That the Agenda for the Regular Board Meeting of Tuesday, February 16, 2016 be adopted as presented. Motion carried.

AWARDS PRESENTATION

Mark King introduced the annual DNSSAB community awards. This is the first time ever the DNSSAB is formally recognizing some remarkable people in our community for the great work they do in social services, whether as a volunteer, professional or both, as is the case here today.

The recipients of the DNSSAB Community Awards this year are Kathleen Lievers and Dennis Chippa.

Kathleen spent 31 years of her professional life as a pediatric nurse, caring for children and their families. She has described her love of children as a "God-given gift", and has used her gift extensively even after her retirement, as part of the Rocker Booster program, offering neonatal support and respite to parents whose children require a longer hospital stay.

She also works with children and families as part of a new program at the Mental Health Clinic, caring and comforting children when parents are receiving mental health support, playing with them and telling them stories. Twice a week, Kathleen is considered by her peers to be the star of a music therapy program, engaging not only mental health patients but everyone around them, in her compassionate support of their recovery.

People say Kathleen is the kind of person who never forgets a name, includes everyone, and brings comfort and joy to countless families and individuals. Kathleen also volunteers with the children's club at a local church ladies group. We are honoured to present Kathleen with the Lifetime Achievement Award for inspiring, encouraging and creating social change in our community through her work as both a professional and volunteer.

The CAO, Joseph Bradbury and the Board Chair, Mark King, presented the Lifetime Achievement Award to Kathleen Lievers.

Kathleen thanked the DNSSAB for the very kind words and for recognizing the work she has been involved in. She is honoured and humbled to have been chosen as the recipient and credits God with giving her the gift to serve and honour people.

The award for Community Contribution is being awarded to Dennis Chippa, who we decided to extend this award to before we knew about his receiving the Order of Ontario. Dennis is well known around these parts through his professional role at the AIDS Committee of North Bay, but also through his work at the Gathering Place, Literacy Nipissing, the Warming Centre, Canadian Red Cross, United Way and as the MC for Haileyfest. He's also participated in the Open Arms Café and Alarm for Life.

He has coached in the Special Olympics, and helps other organizations fund raise. He is known as an active advocate, someone who can relate to anyone, and a key driver to have various programs like the Warming Centre, Good Food Box and needle recovery adopted in our community. As well, he wrote a book with proceeds of sales going to Literacy Alliance. One of Dennis's nominators says of Dennis, "He makes people feel valued."

It's our honour to present Dennis with Community Contribution Award for enriching the lives of people in the Nipissing District through his work as both a professional and volunteer.

Joe Bradbury and Mark King presented the Community Contribution Award to Dennis Chippa. Lifetime Achievement Award to Kathleen Lievers.

Dennis thanked the DNSSAB for this wonderful honour; he is incredibly thrilled to be the recipient. He loves this community and thinks it is great. He hopes his small role gives a voice to those that don't always have a voice. He thanked everyone again for the award.

CHAIR'S REMARKS'

The Chair noted that Michael Candeloro from RBC made a presentation to the Executive Audit Committee meeting of February 9th and advised the committee that DNSSAB's portfolio's actual net compound rate of return since inception in 2011 is 2.21%. He also noted that the Bank of Canada has adjusted the growth rate to 1.4%.

Stacie Fiddler from the Labour Market group will be making an economic update presentation to the Board.

There are several items for approval today. One of them is the District of Nipissing Healthy Communities fund which was previously named the Nipissing Innovation Fund. The Social Services and Employment Committee has reviewed this fund closely. The total available funding is \$470,000 and agencies will be able to apply for up to \$30,000. This fund is extremely important to the community as it provides a service to those who would otherwise not be able to receive them from the City of North Bay or other surrounding municipal governments.

PRESENTATION

Stacie Fiddler of the Labour Market Group made a presentation to the Board regarding the local economic outlook. Stacie thanked the Board for inviting her to make a presentation.

Stacie's presentation referenced the results from a recent project by the Labour Market Group entitled the "Job Vacancy Study". The study involves collecting and recording job vacancies posted through various online sources. The data presented to the Board is the result of the first 6 months of the study. A few points of interest from the presentation were the following:

- There are an average of 388 jobs posted every month within the Nipissing District (based on data collected over the past 7 months)
- The average starting hourly wages amongst all vacancies in the last 7 months range from \$13.53/hour to \$15.95/hour with an overall average of \$14.68/hour
- The majority (58.1%) of job vacancies in the last 7 months (with wages posted) were offering starting wages between \$9.00 and \$12.99/hour.
- 4 out of every 5 (81.3%) of vacancies were offering starting wages below \$17.00/hour.
- The top 3 essential skills being sought by employers in Nipissing are Communication, Teamwork and Problem Solving.

Stacie noted that the Job Vacancy Study is ongoing and will continue until completion at the end of the fiscal year.

The Board asked that a copy of Stacie's presentation be shared with Board members.

The Chair asked Stacie to comment on the level of communication between the Labour Market Group and DNSSAB. Stacie responded that the Labour Market Group has excellent members of the DNSSAB team on their board and that she and Joe Bradbury meet from time to time; she is comfortable with the level of communication between the two organizations at this time.

The Chair thanked Stacie Fiddler for her presentation to the Board today.

**B02-16 Report from the Chief Administration Officer Dated February 16, 2016
Resolution No. 2016-13**

Moved by: Representative George Jupp
Seconded by: Councillor Jeff Serran

Joseph Bradbury presented his February CAO Report, B02-16 to the Board. He personally congratulated both awards recipients for their dedication to the community.

The Point-In-Time (PIT) count will be taking place from February 25 – 26. A board member asked if there is a plan to do a follow-up count in the summer. Joe Bradbury invited the Director of Housing Services, Debbie Mills, to speak about the PIT count. Debbie clarified that this count is being funded by the federal government and at this time DNSSAB is not planning to do another count until one is requested. DNSSAB is

interested in obtaining the results of this PIT count so that it can inform decisions made regarding our 10-Year Housing and Homelessness Plan as well as how to spend our CHPI funds. The Provincial government is also interested because of their new poverty reduction strategy and their desire to end homelessness in 10 years.

The District of Nipissing is only one of 14 municipalities participating in this count in Ontario. Debbie and David Plumstead have been asked to sit on the provincial committee to help inform the province. Debbie anticipates that another count may be requested next year and with David's assistance, we will be able to improve upon our processes and targeted areas to survey. The final report is anticipated in May or June and will be shared with the Board at that time.

Regarding the EMS power lifts and stretchers, purchasing the equipment outright was considered in comparison to a leasing option. The benefit of leasing is that it allows DNSSAB to access provincial 50/50 funding. Leasing was seen as the most fiscally prudent option. The life of a stretcher is 7 years and the lease will be for 5 years; in year 4 the lifts will be reevaluated and compared to available market options.

A board member raised questions around the new housing funding that was announced. Debbie Mills noted that two programs were announced. One (SHARP) is only applicable to high rise apartment buildings over 150 units of which we have none in our housing portfolio; the other (SHEEP) has to do with energy efficiencies. This program was just announced and the details are still forthcoming. The housing services team will review the housing portfolio and ensure we maximize any opportunity for funding. The expression of interest is due on March 11, 2016. Information will be brought back to the next Housing and EMS Committee meeting.

That the Board accept the Report from the Chief Administrative Officer B02-16, dated February 16, 2016 as presented. Motion carried.

**Adoption of Consent Agenda
Resolution No. 2016-14**

**Moved by: Representative George Jupp
Seconded by: Councillor Jeff Serran**

That the Board of Directors approves the Consent Agenda of February 16, 2016 which includes the following:

7.1 Minutes of Proceedings of the Regular Board Meeting of January 19, 2016

7.2 Executive Audit Committee Minutes – February 9, 2016

7.3 Social Services and Employment Committee Minutes – February 9, 2016

7.4 Housing and EMS Committee Minutes – February 9, 2016

7.5 Correspondence

7.5.1 January 28 The Nugget article re: DNSSAB Organizational Assessment

Motion carried.

Consent Agenda Policy

Resolution No. 2016-15

Moved by: Councillor Jamie Restoule
Seconded by: Councillor Jeff Serran

That the District of Nipissing Social Services Administration Board accepts the new Consent Agenda Policy as presented. Motion carried.

District of Nipissing Healthy Communities Fund SSE02-16
Resolution No. 2016-16

Moved by: Mayor Leo Jobin
Seconded by: Councillor Jamie Restoule

That the District of Nipissing Social Services Administration Board approves the updated Nipissing Innovation Fund process and the attached Request For Proposal (RFP) document entitled "District of Nipissing Healthy Communities Fund" (appendix A), as per Briefing Note SSE02-16 and direct staff to proceed with the RFP issuance and implementation plan. Motion carried.

Power Lifts & Power Stretchers Trial Report and Lease Approval HEMS01-16
Resolution No. 2016-17

Moved by: Councillor Jamie Restoule
Seconded by: Mayor Leo Jobin

That the District of Nipissing Social Services Administration Board accept the results of the power lifts and power stretchers trial, and that staff be authorized to pursue a 5-year operating lease at a total cost of approximately \$430,000 from the preferred proponent as outlined in HEMS01-16. Motion carried.

2016-17 Investment Plan for Community Homelessness Prevention Initiative (CHPI) HEMS02-16
Resolution No. 2016-18

Moved by: Councillor Jamie Restoule
Seconded by: Mayor Leo Jobin

That the District of Nipissing Social Services Administration Board approves the 2016-17 Investment Plan for the allocation of the Community Homelessness Prevention Initiative funding as set out in report HEMS02-16. Motion carried.

OTHER BUSINESS
No other business.

Adjournment
Resolution No. 2016-19

Moved by: Mayor Leo Jobin
Seconded by: Councillor Jamie Restoule

That the Regular Board Meeting be adjourned at 2:54PM. Motion carried.

MARK KING
CHAIR OF THE BOARD

JOSEPH BRADBURY
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Saxon Yanta, Executive Assistant to the CAO

District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – TUESDAY, MARCH 22, 2016
2:00PM – North Bay Council Chambers**

MEMBERS PRESENT:

Councillor George Maroosis (North Bay) Vice-Chair
Representative George Jupp (Unincorporated)
Councillor Chris Mayne (North Bay)
Mayor Leo Jobin (East Nipissing)
Councillor Jamie Restoule (West Nipissing)
Councillor Carol Lowery (Temagami)
Councillor Jeff Serran (North Bay)
Councillor Derek Shogren (North Bay)
Mayor Jane Dumas (South Algonquin)
Deputy Mayor Sheldon Forgette (North Bay)
Mayor Bill Vrebosch (East Ferris)

REGRETS:

Councillor Mark King (North Bay) Chair

STAFF ATTENDANCE:

Joseph Bradbury, Chief Administrative Officer
Sara Tonks, Director of Finance and Administration
Michelle Glabb, Manager of Social Services (OW)
Lynn Demore-Pitre, Manager of Social Services (CC)
Jean Guy Belzile, Manager Emergency Medical Services
Debbie Mills, Director Housing Services
Pierre Guenette, Manager Housing Services
David Plumstead, Research Analyst
Marianne Zadra, Communications Officer
Aimie Caruso, Supervisor, Client Services

CALL TO ORDER

The Regular Board Meeting was called to order at 2:03PM by Vice-Chair, George Jupp.

DECLARATION OF CONFLICTS OF INTEREST

No conflicts were declared

Adoption of the Roll Call Resolution No. 2016-20

**Moved by: Bill Vrebosch
Seconded by: Jamie Restoule**

That the Board of Directors accept the Roll Call as read by the Secretary for the Regular Board meeting of March 22, 2016. Motion carried.

Adoption of the Agenda Resolution No. 2016-21

**Moved by: Jamie Restoule
Seconded by: Bill Vrebosch**

That the Agenda for the Regular Board Meeting of Tuesday, March 22, 2016 be adopted as presented. Motion carried.

CHAIR'S REMARKS

- Mark King has sent his regrets for today's meeting; therefore the meeting will be chaired by Vice-Chair George Jupp.
- A tour of the future Emergency Medical Services Ambulance base will take place in April preceding the Committee meetings – all Board members are welcome to attend.

PRESENTATION

Paramedicine

Presentation from Cory Sohm, Quality Assurance - Program Lead, Jim Stewart, Manager, NBRHC (Paramedic Services) and Jean-Guy Belzile, Manager, Emergency medical services delivered a presentation regarding Community Paramedicine. Community Paramedicine is a new model of health care in which paramedics function outside their emergency response role and help to facilitate more appropriate uses of resources and/or enhance access to primary care for underserved populations.

The program has been in place for two years (home visits in place for the last year). The Pilot project is 100% provincial funded; however the funding is ending March 31st, 2016 – the program in the North Bay area will end on approximately April 22nd, due to the lack of funding however will be ongoing in low call volume areas within the District

of Nipissing.

The Board congratulates them for the program and the outcomes. Member Municipalities will be contacted by the DNSSAB asking for their support in order to advocate for this program to the Province. The cost to run the program in the North Bay area is the equivalent of 1 Full Time Employee. The Board will be notified if additional funding becomes available.

CHPI Presentation

Debbie Mills, Director of Housing Services presented information to the Board regarding CHPI / Global Homelessness Emergency Fund. The Request for Proposal closes March 23rd; a motion instructing staff to enter in to a one year contract with the option for two additional one year renewal terms with the successful proponent for the Global Homelessness Emergency Fund Request for Proposal process in accordance with the CHPI expenditure plan will be coming forward during the Board Meeting.

B03-16 Report from the Chief Administration Officer Dated March 22, 2016 Resolution No. 2016-22

**Moved by: Bill Vrebosch
Seconded by: Jamie Restoule**

Joseph Bradbury presented his March CAO Report, B03-16 to the Board. Mayor Dumas expressed her thanks for the Job Ready event being held in South Algonquin; it was a great success.

That the Board accept the Report from the Chief Administrative Officer B03-16, dated March 22, 2016 as presented. Motion carried.

Adoption of Consent Agenda Resolution No. 2016-23

**Moved by: Jeff Serran
Seconded by: Bill Vrebosch**

That the Board of Directors approves the Consent Agenda of March 22, 2016 which includes the following:

- 1 Minutes of Proceedings of the Regular Board Meeting of February 16, 2016**
- 2 Executive Audit Committee Minutes – March 8, 2016**
- 3 Social Services and Employment Committee Minutes – March 8, 2016**
- 4 Housing and EMS Committee Minutes – March 8, 2016**
- 5 N-PREP Client Lunch and Learn Survey Results**

6 Correspondence

- 1 February 17 Bay Today article re: Outstanding Volunteers Honoured**
- 2 February 17 North Bay Nugget article re: Volunteers Honoured for Efforts**
- 3 February 17 MMAH – CHPI Q3 letter**
- 4 February 17 North Bay Nugget article re: Obesity Forces Lease of Power Lifts**
- 5 February 22 North Bay Nugget article re: Increasing numbers on Ontario Works and ODSP**

Motion carried.

**Ontario Works Policies Review SSE03-16
Resolution No. 2016-24**

**Moved by: Jeff Serran
Seconded by: Bill Vrebosch**

That the District of Nipissing Social Services Administration Board endorse the plan to update the Ontario Works Local Policies detailed in Briefing note SSE03-16. Motion carried.

**Board Advocacy Letter
Resolution No. 2016-25**

**Moved by: Jeff Serran
Seconded by: Bill Vrebosch**

That the District of Nipissing Social Services Administration Board endorses advocacy to the Ministry of Health and Long Term Care to align Healthcare Hubs with established DSSAB boundaries. Motion carried.

OTHER BUSINESS

**CHPI
Resolution No. 2016-25A**

**Moved by: Leo Jobin
Seconded by: Carol Lowery**

That the District of Nipissing Social Services Administration Board accepts the presentation as information and instruct staff to enter in to a one year contract with the option for two additional one year renewal terms with the successful proponent for the Global Homelessness Emergency Fund Request for Proposal process in accordance with the CHPI expenditure plan. Motion carried.

In-Camera

Resolution No. 2016-26

Moved by: Carol Lowery

Seconded by: Leo Jobin

That the Board meet in-camera at 2:51PM for a labour relations matter. Motion carried.

Adjourn In-Camera

Resolution No. 2016-27

Moved by: Leo Jobin

Seconded by: Jeff Serran

That the in-camera session be adjourned at 3:02PM. Motion carried.

Adjournment

Resolution No. 2016-28

Moved by: Carol Lowery

Seconded by: Leo Jobin

That the Regular Board Meeting be adjourned at 3:03PM. Motion carried.

**GEORGE JUPP
VICE-CHAIR OF THE BOARD**

**JOSEPH BRADBURY
SECRETARY OF THE BOARD**

Minutes of Proceedings Recorder: Renée Blahut, Human Resources Representative

