

Sabrina Picard

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**From:** Saxon Yanta <Saxon.Yanta@dnssab.on.ca>  
**Sent:** Friday, March 27, 2015 9:28 AM  
**To:** Bonfield; Calvin Township; Cathy Conrad; Chisholm Township; East Ferris Township; Elaine MacKinnon; Helene Fredette MCSS; Jerry Knox; Kathleen Eveson; Mattawa; Nancy Sauve (nancy.sauve@ontario.ca); Papineau-Cameron; South Algonquin Township; Sabrina Picard; West Nipissing  
**Subject:** DNSSAB Board Minutes February 17, 2015  
**Attachments:** Reso 2015-56 February 17, 2015 Board Minutes.docx

Good morning,

Please find attached the DNSSAB Board Minutes from the February 17, 2015 Board meeting which were approved at the March 24, 2015 Board meeting.

Thank you,  
Saxon



Saxon Yanta

Executive Assistant to the CAO | Adjointe exécutive du directeur général

District of Nipissing Social Services Administration Board (DNSSAB) |

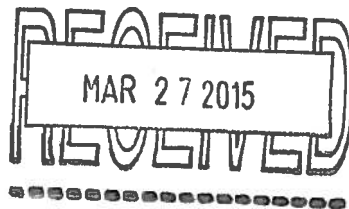
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

Enabling Healthy and Prosperous Communities | Habilitation des communautés saines et prospères

200 McIntyre Street East, PO Box 750 | 200, rue McIntyre Est, C.P. 750 | North Bay, ON, P1B 8J8

Phone | Téléphone: (705) 474-2151 x. 3404

Fax | Télécopieur: (705) 474-7155



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District of Nipissing  
Social Services  
Administration Board



Conseil d'administration  
des services sociaux  
du district de Nipissing

## **MINUTES OF PROCEEDINGS**

### **REGULAR BOARD MEETING – TUESDAY, FEBRUARY 17, 2015 2:00PM – North Bay City Hall Council Chambers**

#### **MEMBERS PRESENT:**

Councillor Mark King (North Bay) Chair  
Councillor George Marosis (North Bay) Vice-Chair  
Representative George Jupp (Unincorporated)  
Deputy Mayor Sheldon Forgette (North Bay)  
Councillor Carol Lowery (Temagami)  
Councillor Jeff Serran (North Bay)  
Councillor Derek Shogren (North Bay)  
Councillor Chris Mayne (North Bay)  
Mayor Leo Jobin (East Nipissing)  
Mayor Bill Vrebosch (East Ferris)

#### **REGRETS:**

Mayor Jane Dumas (South Algonquin)  
Councillor Jamie Restoule (West Nipissing)

#### **STAFF ATTENDANCE:**

Joseph Bradbury, Chief Administrative Officer  
Sara Tonks, Director of Finance and Administration  
Lynn Demore-Pitre, Manager Social Services (CC)  
Shani Giroux, Manager Human Resources  
Pierre Guenette, Manager Housing Services  
David Plumstead, Research Analyst  
Marianne Zadra, Communications Officer  
Marcel Rochefort, Supervisor  
Judy Bechard, Supervisor  
Jim Stewart, EMS Manager, North Bay & District Ambulance Service

#### **CALL TO ORDER**

The Regular Board Meeting was called to order at 2:09PM by Chair, Mark King.

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**DECLARATION OF CONFLICTS OF INTEREST**

Mayor Bill Vrebosch declared a conflict of interest with item 8.3 – Nipissing Innovation Fund Process and RFP Issuance SS06-15 and item 9.5 CHPI 2014-15 Q4 Expenditure Plan HEMS08-15.

Councillor George Maroosis declared a conflict of interest with item 8.3 – Nipissing Innovation Fund Process and RFP Issuance SS06-15 and item 9.5 CHPI 2014-15 Q4 Expenditure Plan HEMS08-15 as his youngest daughter has been engaged by LIPI to assist with answering these RFP's.

**Adoption of the Roll Call**  
**Resolution No. 2015-29**

**Moved by: Mayor Bill Vrebosch**  
**Seconded by: Mayor Leo Jobin**

**That the Board of Directors accept the Roll Call as read by the Secretary for the regular Board meeting of February 17, 2015. Motion carried.**

**Adoption of the Agenda**  
**Resolution No. 2015-30**

**Moved by: Mayor Leo Jobin**  
**Seconded by: Mayor Bill Vrebosch**

**That the Agenda for the Regular Board Meeting of Tuesday, February 17, 2015 be adopted as presented. Motion carried.**

**Nominations Open for Vice-Chairperson**  
**Resolution No. 2015-31**

**Moved by: Mayor Bill Vrebosch**  
**Seconded by: Mayor Leo Jobin**

Councillor George Maroosis and Mayor Leo Jobin nominated Representative George Jupp to the position of Vice-Chair. Representative George Jupp accepted the nomination.

**That nominations for the DNSSAB Vice-Chairperson for the term of February 17, 2015 to December 31, 2015 be opened. Motion carried.**

**Nominations Closed for Vice-Chairperson  
Resolution No. 2015-32**

**Moved by: Mayor Leo Jobin  
Seconded by: Councillor Jeff Serran**

**That nominations for the DNSSAB Vice-Chairperson for the term of February 17, 2015 to December 31, 2015 be closed. Motion carried.**

**Appointment of Vice-Chair  
Resolution No. 2015-33**

**Moved by: Councillor Jeff Serran  
Seconded by: Mayor Leo Jobin**

**That George Jupp be appointed the Vice-Chairperson of the District of Nipissing Social Services Administration Board for the period of February 17, 2015 to December 31, 2015. Motion carried.**

**CHAIR'S REMARKS**

No remarks were made by the Chair.

**Minutes of the Proceedings – Regular Board Meeting (January 20, 2015)  
Resolution No. 2015-34**

**Moved by: Mayor Bill Vrebosch  
Seconded by: Mayor Leo Jobin**

**That the Minutes of the Proceedings for the Regular Board meeting of Tuesday, January 20, 2015 be adopted as presented. Motion carried.**

**B02-15 Report from the Chief Administration Officer Dated February 17, 2015  
Resolution No. 2015-35**

**Moved by: Mayor Bill Vrebosch  
Seconded by: Mayor Leo Jobin**

CAO Joseph Bradbury noted that tours of the Career Hub took place just prior to the Board meeting. Arrangements can be made for any board member to tour the Career Hub following the board meeting.

Councillor Jeff Serran congratulated staff from DNSSAB for both their financial support to the Special Olympics and the Coldest Night of the Year, but also for going out and supporting the Curling Team during the Special Olympics.

**That the Board accept the Report from the Chief Administrative Officer B02-15, dated February 17, 2015 as presented. Motion carried.**

**Minutes of Proceedings – Executive Audit Committee Meeting (February 10, 2015)  
Resolution No. 2015-36**

**Moved by: Mayor Leo Jobin  
Seconded by: Councillor Jeff Serran**

**That the minutes of proceedings for the Executive Audit Committee Meeting of Tuesday, February 10, 2015 be adopted as presented. Motion carried.**

**Apportionment  
Resolution No. 2015-37**

**Moved by: Councillor Jeff Serran  
Seconded by: Mayor Leo Jobin**

**That the apportionment of the municipal share of the approved 2015 budget for the District of Nipissing Social Services Administration Board be accepted as presented in Report EX02-15. Motion carried.**

**Minutes of Proceedings - Social Services Committee (February 10, 2015)  
Resolution No. 2015-38**

**Moved by: Councillor Jeff Serran  
Seconded by: Deputy Mayor Sheldon Forgette**

**That the Minutes of Proceedings for the Social Services Committee meeting of Tuesday, February 10, 2015 be adopted as presented. Motion carried.**

**Children's Services Status Report SS05-15  
Resolution No. 2015-39**

**Moved by: Deputy Mayor Sheldon Forgette  
Seconded by: Councillor George Maroosis**

**That the December 2014 Children's Services Program Status Report in SS05-15 be received for information. Motion carried.**

**Nipissing Innovation Fund Process and RFP Issuance SS06-15  
Resolution No. 2015-40**

**Moved by: Deputy Mayor Sheldon Forgette  
Seconded by: Councillor Carol Lowery**

Councillor George Maroosis and Mayor Bill Vrebosch declared a conflict of interest.

Councillor Chris Mayne commented that while he will support this motion, he does have concerns. Originally the OCB (Ontario Childcare Benefit) fund was to support children's programs. Now any community program can apply for the funding, which is 100% funded by the municipalities.

**That the District of Nipissing Social Services Administration Board approves the updated Nipissing Innovation Fund process and the attached RFP document entitled "Nipissing Innovation Fund" (appendix A), as per Briefing Note SS06-15 and direct staff to proceed with the RFP issuance and implementation plan. Motion carried.**

**Social Services Committee Name Change SS07-15  
Resolution No. 2015-41**

**Moved by: Deputy Mayor Sheldon Forgette  
Seconded by: Councillor George Maroosis**

**That the Social Services Committee name be updated to Social Services and Employment Committee to reflect the organization's commitment to employment and that the DNSSAB Procedural By-law 2011-01 dated December 14, 2011 be amended to reflect this change as per report SS07-15. Motion carried.**

**Employment Update SS08-15  
Resolution No. 2015-42**

**Moved by: Councillor Carol Lowery  
Seconded by: Representative George Jupp**

**That the District of Nipissing Social Services Administration Board receive this update on DNSSAB Employment Services in Briefing Note SS08-15 for information. Motion carried.**

**Minutes of Proceedings – Housing and EMS Committee (February 10, 2015)  
Resolution No. 2015-43**

**Moved by: Councillor Carol Lowery  
Seconded by: Representative George Jupp**

**That the Minutes of Proceedings for the Housing and EMS Committee meeting of Tuesday, February 10, 2015 be adopted as presented. Motion carried.**

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**EMS Update/Nipissing District Calls and Response Times HEMS05-15  
Resolution No. 2015-44**

**Moved by: Representative George Jupp  
Seconded by: Councillor Carol Lowery**

**That the Board accepts the Emergency Medical Services Report HEMS05-15 as information. Motion carried.**

**Results of RFEI to Build and Lease an EMS Station in North Bay HEMS06-15  
Resolution No. 2015-45**

**Moved by: Representative George Jupp  
Seconded by: Councillor Carol Lowery**

**That the District of Nipissing Social Services Administration Board (DNSSAB) approves the report HEMS06-15 Results of the RFEI to Build and Lease an EMS Station in the City of North Bay and Financial Analysis of Potential Options Available, and instructs staff to go back to the short listed proponents who made submissions to the RFEI to request further information. Furthermore, upon considering the additional information, staff is instructed to report back to the Board the recommended proponent for approval to build and lease an EMS station in North Bay. Motion carried.**

**Investment in Affordable Housing for Ontario 2014 Extension HEMS07-15  
Resolution No. 2015-46**

**Moved by: Councillor Carol Lowery  
Seconded by: Representative George Jupp**

**That the District of Nipissing Social Services Administration Board approves the funding allocations set out in Report HEMS07-15 for the Nipissing Investment in Affordable Housing for Ontario 2014 Extension Program Delivery and Fiscal Plan for 2015 to 2020 as follows:**

**1. Capital Components**

- a. Rental Housing - \$3,443,240**
- b. Homeownership - \$300,000**
- c. Ontario Renovates - \$900,000**

**2. Operating Component**

- a. Housing Allowance – Direct Deliver \$486,000**



**3. Administration funding to deliver programs - \$269,960**

**Total Program Funding - \$5,399,200. Motion carried.**

**CHPI 2014-15 Q4 Expenditure Plan HEMS08-15  
Resolution No. 2015-47**

**Moved by: Representative George Jupp  
Seconded by: Councillor Carol Lowery**

Mayor Bill Vrebosch and Councillor George Maroosis declared a conflict of interest.

Councillor Jeff Serran sought clarification regarding an RFP that was advertised in the Mattawa Recorder on Sunday, February 15, 2015. Pierre Guenette clarified that the advertised RFP was for the Homelessness Partnering Strategy (HPS) which is separate from the homelessness prevention services and community housing support services RFP on the table for discussion today.

**That the District of Nipissing Social Services Administration Board instructs staff to initiate Request for Proposals for homelessness preventions services and community housing support services, and furthermore, approves staff to enter into contracts for these services with total costs no greater than \$163,000 for homelessness prevention services, and \$152,000 for community housing support services as outlined in report HEMS08-15. Motion carried.**

**Correspondence  
Resolution No. 2015-48**

**Moved by: Deputy Mayor Sheldon Forgette  
Seconded by: Councillor George Maroosis**

**That the District of Nipissing Social Services Administration Board accept the correspondence as presented for filing.**

**Furthermore, that the Board directs staff to share with our local members of parliament copies of the DNSSAB letter dated February 2nd addressed to the Ministry of Community and Social Services which outlines staff concerns with SAMS. Motion carried.**

**OTHER BUSINESS****Municipal Housing Facilities Agreement HEMS09-15  
Resolution No. 2015-49**

**Moved by: Deputy Mayor Sheldon Forgette  
Seconded by: Councillor George Maroosis**

Pierre Guenette apologized for the late addition of this report and resolution. Staff were not aware that the City of North Bay required a board resolution to consider a municipal housing facilities agreement. The purpose of the report and resolution is to ask the City of North Bay to provide a tax incentive to the new IAH-funded 19-unit building on Lakeshore as part of the 20-year affordability period for the housing complex.

**WHEREAS on October 21, 2014, the District of Nipissing Social Services Administration Board (DNSSAB) passed resolution 2014-183 instructing staff to initiate a Request for Proposals for the development of a minimum of 10 affordable housing units to ensure the commitment of Ministry of Municipal Affairs and Housing funding totaling \$1,563,224, by way of a signed contribution agreement;**

**WHEREAS on November 6, 2014, DNSSAB through the Manager of Purchasing for the City of North Bay, issued Request for Proposal # 2014-74 for the development of 15 new affordable housing units;**

**WHEREAS on January 23, 2015, DNSSAB received Conditional Letters of Commitment from the Ministry of Municipal Affairs and Housing for the development of 19 affordable housing units at 377 Lakeshore Drive, North Bay with a total funding commitment of \$1,563,224 and outlined the Ministry's terms and conditions for the investment in Affordable Housing funding;**

**WHEREAS, on January 30, 2015, DNSSAB signed Contribution Agreements with the successful proponent, 2396701 Ontario Limited, outlining the Terms and Conditions required to proceed with the project including obtaining any required project-specific Municipal Facilities Bylaws or Agreement or any other required Agreement by the Services Manager and/or other party and the proponent;**

**BE IT RESOLVED that the DNSSAB recommend the Corporation of the City of North Bay enter into a Municipal Housing Facilities Agreement between the District of Nipissing Social Services Administration Board and the proponent, 2396701 Ontario Limited with respect to the development of 19 affordable rental housing units at 377 Lakeshore Drive, North Bay. Motion carried.**

**In-Camera  
Resolution No. 2015-50**

**Moved by: Deputy Mayor Sheldon Forgette  
Seconded by: Councillor George Maroosis**

**That the Board meet in-camera at 2:36PM for a labour relations matter. Motion carried.**

**Adjourn In-Camera  
Resolution No. 2015-51**

**Moved by: Deputy Mayor Sheldon Forgette  
Seconded by: Councillor George Maroosis**

**That the in-camera session be adjourned at 2:46PM. Motion carried.**

**Deriving from In-Camera  
Resolution No. 2015-52**

**Moved by: Mayor Leo Jobin  
Seconded by: Representative George Jupp**

**N/A. Motion carried.**

**Adjournment  
Resolution No. 2015-53**

**Moved by: Deputy Mayor Sheldon Forgette  
Seconded by: Councillor George Maroosis**

**That the Regular Board Meeting be adjourned at 2:47PM. Motion carried.**

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CHAIR OF THE BOARD

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JOSEPH BRADBURY  
SECRETARY OF THE BOARD

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Minutes of Proceedings Recorder: Saxon Yanta, Executive Assistant to the CAO

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