

Sabrina Picard

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From: Saxon Yanta [Saxon.Yanta@dnssab.on.ca]
Sent: Thursday, February 19, 2015 2:00 PM
To: Bonfield; Calvin Township; Cathy Conrad; Chisholm Township; East Ferris Township; Elaine MacKinnon; Helene Fredette MCSS; Jerry Knox; Kathleen Eveson; Mattawa; Nancy Sauve (nancy.sauve@ontario.ca); Papineau-Cameron; South Algonquin Township; Sabrina Picard; West Nipissing
Subject: DNSSAB Board Minutes January 20, 2015
Attachments: image001.gif; Reso 2015-34 January 20, 2015 Board Minutes.docx

Good afternoon,

Please find attached the DNSSAB Board Minutes from the January 20, 2015 Board meeting which were approved at the February 17, 2015 Board meeting.

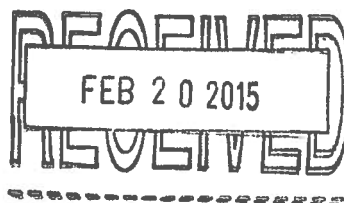
Thank you,
Saxon



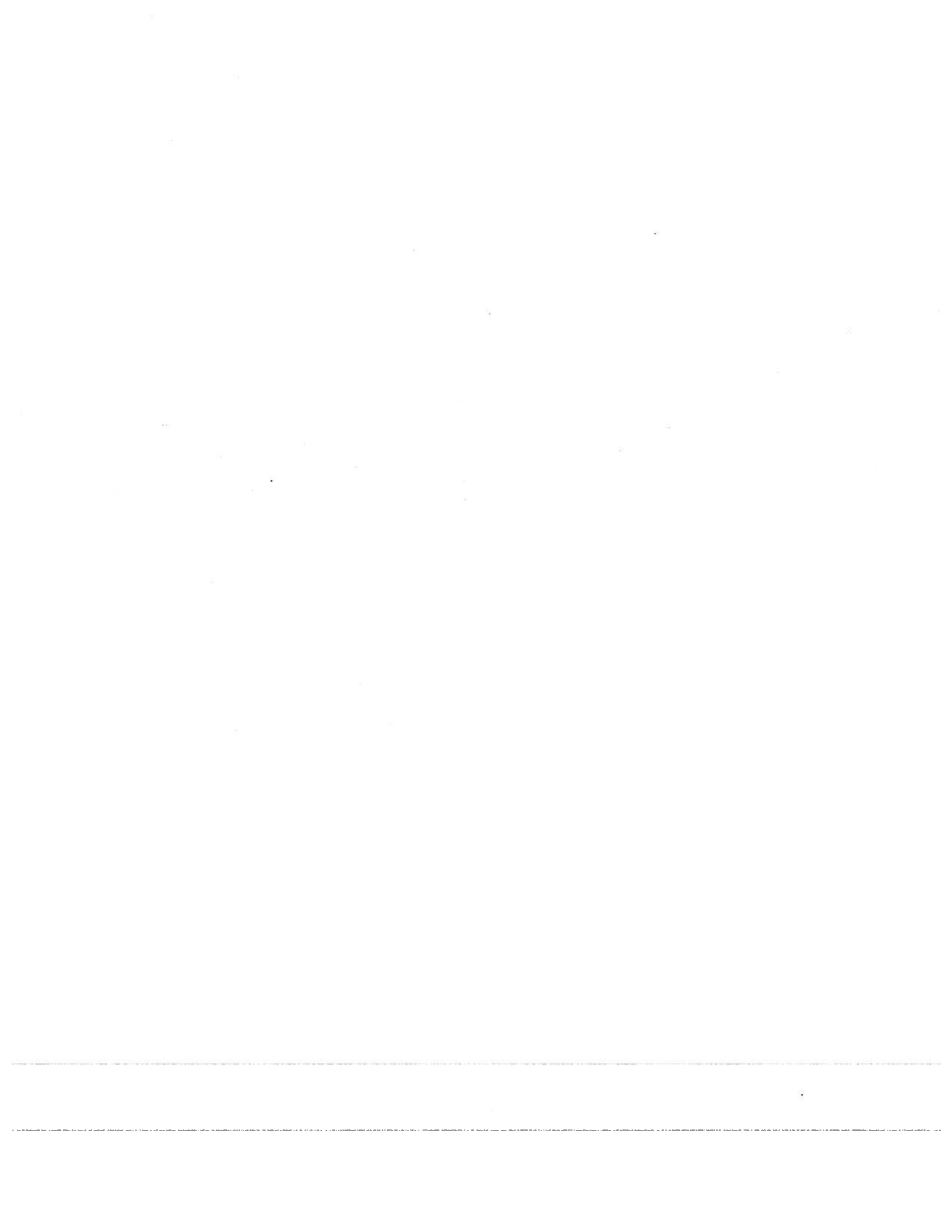
Saxon Yanta

Executive Assistant to the CAO | Adjointe exécutive du directeur général
 District of Nipissing Social Services Administration Board (DNSSAB) |
 Conseil d'administration des services sociaux du district de Nipissing (CASSDN)
 Enabling Healthy and Prosperous Communities | Habilitation des communautés saines et prospères

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- File Incoming Other
- Mayor
- Council *7A minutes*
- CAO
- Building
- Finance S C
- Ec Dev S C
- Parks & Rec S C
- Planning S C
- Public Wks S C
- PPP
- Social Services



District of Nipissing
Social Services
Administration Board



Conseil d'administration
des services sociaux
du district de Nipissing

MINUTES OF PROCEEDINGS

**REGULAR BOARD MEETING – TUESDAY, JANUARY 20, 2015
2:00PM – North Bay City Hall Council Chambers**

MEMBERS PRESENT:

Councillor Mark King (North Bay) Chair
Councillor George Maroosis (North Bay) Vice-Chair
Representative George Jupp (Unincorporated)
Deputy Mayor Sheldon Forgette (North Bay)
Councillor Jamie Restoule (West Nipissing)
Councillor Carol Lowery (Temagami)
Councillor Jeff Serran (North Bay)
Councillor Derek Shogren (North Bay)
Councillor Chris Mayne (North Bay)
Mayor Jane Dumas (South Algonquin)
Mayor Leo Jobin (East Nipissing)

REGRETS:

Mayor Bill Vrebosch (East Ferris)

STAFF ATTENDANCE:

Joseph Bradbury, CAO
Bonnie Kraemer, Director Social Services
Sara Tonks, Director of Finance and Administration
Michelle Glabb, Manager Social Services (OW)
Lynn Demore-Pitre, Manager Social Services (CC)
Shani Giroux, Manager Human Resources
Pierre Guenette, Manager Housing Services
Jean Guy Belzile, Manager EMS
Marcel Rochefort, Supervisor
Judy Bechard, Supervisor
Carol Conrad, NDHC CEO
Renee Blahut, Human Resources Representative
Judy Celentano, Social Services Assistant

CALL TO ORDER

The Regular Board Meeting was called to order at 2:02PM by CAO, Joseph Bradbury.

DECLARATION OF CONFLICTS OF INTEREST

No conflicts were declared at this time.

Adoption of the Roll Call

Resolution No. 2015-01

Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule

That the Board of Directors accept the Roll Call as read by the Secretary for the regular Board Meeting of January 20, 2015. Motion carried.

Adoption of the Agenda

Resolution No. 2015-02

Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule

That the Agenda for the Regular Board Meeting of Tuesday, January 20, 2015 be adopted as presented. Motion carried.

Nominations Open for Chairperson

Resolution No. 2015-03

Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule

Councillor Chris Mayne nominated Councillor Mark King as Chair. This nomination was seconded by Councillor Jeff Serran. Councillor Mark King accepted the nomination.

Deputy Mayor Sheldon Forgette nominated Representative George Jupp as Chair. This nomination was seconded by Mayor Leo Jobin. Representative George Jupp declined the nomination.

That nominations for the DNSSAB Chairperson for the term of January 1, 2015 to December 31, 2015 be opened. Motion carried.

**Nominations Closed for Chairperson
Resolution No. 2015-04**

**Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule**

That nominations for the DNSSAB Chairperson for the term of January 1, 2015 to December 31, 2015 be closed. Motion carried.

**Appointment of Chair
Resolution No. 2015-05**

**Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule**

At the request of the CAO Joe Bradbury, the remainder of the Board meeting shall be chaired by the new Chair, Mark King.

That Mark King be appointed the Chairperson of the District of Nipissing Social Services Administration Board for the period of January 1, 2015 to December 31, 2015 and that the remainder of the board meeting shall be chaired by the Chair elect. Motion carried.

**Nominations Open for Vice-Chairperson
Resolution No. 2015-06**

**Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule**

Councillor Jeff Serran nominated Representative George Jupp as Vice-Chair. As Representative George Jupp has served 4 consecutive years as Vice-Chair, he does not qualify for the position at this time.

Representative George Jupp nominated Councillor George Maroosis as Vice-Chair. This nomination was seconded by Mayor Leo Jobin. Councillor George Maroosis accepted the nomination.

That nominations for the DNSSAB Vice Chairperson for the term of January 1, 2015 to December 31, 2015 be opened. Motion carried.

Nominations Closed for Chairperson
Resolution No. 2015-07

Moved by: Councillor Carol Lowery
Seconded by: Councillor Jamie Restoule

That nominations for the DNSSAB Vice Chairperson for the term of January 1, 2015 to December 31, 2015 be closed. Motion carried.

Appointment of Vice Chair
Resolution No. 2015-08

Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule

That George Maroosis be appointed the Vice-Chairperson of the District of Nipissing Social Services Administration Board for the period of January 1, 2015 to December 31, 2015. Motion carried.

CHAIR'S REMARKS

Chair Mark King thanked Councillor Maroosis for serving as the Chair of DNSSAB for the past 4 years. He also extended his thanks to the board for electing him as Chair and placing their trust in him. Chair King recognized the positive attitude of the staff at DNSSAB and acknowledged how it is a sign of a good workplace.

As Chair, Mark King would like to address some of the economic challenges our district is currently experiencing. Facing the economic realities, the DNSSAB will have a tremendous responsibility within our community. In conversations with the CAO, the Chair feels that DNSSAB is positioned to move ahead on a number of helpful initiatives.

Minutes of the Proceedings – Regular Board Meeting (December 16, 2014)
Resolution No. 2015-09

Moved by: Councillor Jamie Restoule
Seconded by: Councillor Carol Lowery

That the Minutes of the Proceedings for the Regular Board meeting of Tuesday, December 16, 2014, be adopted as presented. Motion carried.

Strike Executive Committee
Resolution No. 2015-10

Moved by: Councillor Jamie Restoule
Seconded by: Councillor Carol Lowery

That the Executive Audit Committee be struck for 2015 and that its membership be as follows:

Representative George Jupp
Mayor Jane Dumas
Councillor Derek Shogren
Councillor Mark King – Chair
Councillor George Maroosis – Vice-Chair

The Vice-Chair of the Board, George Maroosis, serves as the Executive Committee Chair.

The Chair of the Board, Mark King, serves as the Executive Committee Vice-Chair.

Motion carried.

Strike Social Services Committee
Resolution No. 2015-11

Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule

That the Social Services Committee be struck for 2015 and that its membership be as follows:

Councillor Jamie Restoule
Councillor George Maroosis
Mayor Jane Dumas
Representative George Jupp
Mayor Leo Jobin

Motion carried.

**Strike Housing and Emergency Medical Services Committee
Resolution No. 2015-12**

**Moved by: Mayor Jane Dumas
Seconded by: Councillor Jamie Restoule**

That the Housing and Emergency Medical Services Committee be struck for 2015 and that its membership be as follows:

**Mayor Leo Jobin
Councillor Chris Mayne
Councillor Jeff Serran
Mayor Jane Dumas
Representative George Jupp
Councillor Carol Lowery
Mayor Bill Vrebosch
Councillor Jamie Restoule
Motion carried.**

**DNSSAB Committee/Board Meetings Schedule 2015
Resolution No. 2015-13**

**Moved by: Representative George Jupp
Seconded by: Councillor George Maroosis**

A few board members questioned the scheduling of committee and board meetings during the day as some board members work regular business hours. Vice-Chair Maroosis provided a historical summary of the chosen meeting dates and times; specifically noting that half our board is comprised of members who travel from outside of North Bay. To reduce their amount of travel and to ensure their safety while traveling, the committee meetings are scheduled on the same day and in the late morning/early afternoon to allow for travel during daylight hours.

CAO Joe Bradbury noted that teleconferencing options are available to all board members for both committee and board meetings.

That the Board accept the proposed DNSSAB Committee/Board Meetings scheduled for 2015 as presented. Motion carried.

B01-15 Report from the Chief Administration Officer Dated January 20, 2015
Resolution No. 2015-14

Moved by: Representative George Jupp
Seconded by: Councillor Mark King

That the Board accept the Report from the Chief Administrative Officer B01-15, dated January 20, 2015 as presented. Motion carried.

Minutes of Proceedings – Committee of the Whole Meeting (January 7, 2015)
Resolution No. 2015-15

Moved by: Representative George Jupp
Seconded by: Councillor George Maroosis

That the minutes of proceedings for the Committee of the Whole meeting of Tuesday, January 7, 2015 be adopted as presented. Motion carried.

Budget Approval 2015
Resolution No. 2015-16

Moved by: Representative George Jupp
Seconded by: Councillor George Maroosis

Councillor Chris Mayne put forward a motion to consider a 1.25% budget, rather than the 1.88% budget put forward by staff at the direction of the committee of the whole. Councillor Derek Shogren seconded this motion.

Vice-Chair George Maroosis noted that the budget of 1.88% proposed by the committee of the whole comes in below the rate of inflation at 2%. By going forward with a 1.88% budget DNSSAB will be able to focus on some employment initiatives in the community.

An amended motion of a 1.25% increase in levy was put forward for consideration. The proposed amendment was defeated. The original motion was subsequently put forward for consideration.

That the District of Nipissing Social Services Administration Board approves the 2015 Budget as presented in report in EX01-15 which includes an increase in levy year over year of 1.88% for a total levy amount of \$18,181,955. Motion carried.

2015 Budget Priorities
Resolution No. 2015-17

Moved by: Councillor George Maroosis
Seconded by: Representative George Jupp

That the four budget priorities for 2015 are as follows:

- 1. Refocusing on Employment**
- 2. Housing Regeneration**
- 3. Citizen-Focused Services**
- 4. Continued Organizational Efficiencies**

AND that these priorities shall be further outlined through the strategic planning process which shall be open to all interested Board members and scheduled for an evening session in February. Motion carried.

Employment Services Update SS01-15
Resolution No. 2015-18

Moved by: Councillor George Maroosis
Seconded by: Representative George Jupp

That the District of Nipissing Social Services Administration Board receive update SS01-15 on DNSSAB Employment Services in Briefing Note SS01-15 for information. Motion carried.

SAMS Update SS02-15
Resolution No. 2015-19

Moved by: Councillor George Maroosis
Seconded by: Representative George Jupp

Marcel Rochefort provided the board with an update on SAMS implementation. The Ministry will be establishing a two week pilot project that will allow northern DSSAB's virtual access to expert assistance with SAMS. Staff are experiencing ongoing concerns with retrieving the reports from the system and productivity continues to be a challenge. CAO Joe Bradbury informed the board that the Northern Ontario Service Delivery Association (NOSDA) will be writing a letter to the Ministry outlining their concerns with SAMS.

Following a discussion regarding SAMS and board advocacy, the Chair requested that a letter be drafted to the Ministry of Community and Social Services outlining DNSSAB's concerns with the SAMS program.

That the update on the Social Assistance Management System in briefing note SS02-15 be received for information. Motion carried.

**Children's Services Status Report SS03-15
Resolution No. 2015-20**

**Moved by: Representative George Jupp
Seconded by: Councillor George Maroosis**

That the November 2014 Children's Services Program Status Report in SS03-15 be received for information. Motion carried.

**Bill 10, Child Care Modernization Act 2014 SS04-15
Resolution No. 2015-21**

**Moved by: Representative George Jupp
Seconded by: Councillor George Maroosis**

That the District of Nipissing Social Services Administration Board receives Briefing Note SS04-15 regarding Bill 10, Child Care Modernization Act, 2014 for information purposes. Motion carried.

**EMS Program Update HEMS01-15
Resolution No. 2015-22**

**Moved by: Representative George Jupp
Seconded by: Councillor George Maroosis**

That the District of Nipissing Social Services Administration Board receive the EMS update in report HEMS01-15 as information. Motion carried.

**Housing Program Update HEMS02-15
Resolution No. 2015-23**

**Moved by: Councillor Jeff Serran
Seconded by: Councillor George Maroosis**

That the District of Nipissing Social Services Administration Board receive the Housing Program update in report HEMS02-15 as information. Motion carried.

**DNSSAB Appointments to NDHC Board
Resolution No. 2015-24**

**Moved by: Councillor George Maroosis
Seconded by: Councillor Jeff Serran**

Councillor George Maroosis nominated Councillor Chris Mayne and Representative George Jupp to serve on the NDHC board. Both nominees accepted the nominations.

That the District of Nipissing Social Services Administration Board appoint the following two members to the Nipissing District Housing Board for the term of January 1, 2015 to December 31, 2015:

- 1. Councillor Chris Mayne**
- 2. Representative George Jupp**

Motion carried.

**NDHC Board Re-Appointments
Resolution No. 2015-25**

**Moved by: Councillor Jeff Serran
Seconded by: Councillor George Maroosis**

That the District of Nipissing Social Services Administration Board (DNSSAB) re-appoint the following qualified representatives to the Nipissing District Housing Corporation Board (NDHC) for a term up to December 31st, 2015, until such time as the NDHC fully transitions to a skills-based board.

- Mrs. Lorie Hunter (Citizen Representative)**
- Mr. David Wolfe (Citizen Representative)**

Motion carried.

**Nipissing District Housing Corporation Report
Resolution No. 2015-26**

**Moved by: Councillor George Maroosis
Seconded by: Councillor Jamie Restoule**

That the District of Nipissing Social Services Administration Board receive this report as an update on the status of the implementation of the recommendations for which the NDHC is responsible for, from the NDHC Organizational Assessment. Motion carried.

Correspondence
Resolution No. 2015-27

Moved by: Councillor George Maroosis
Seconded by: Councillor Jeff Serran

That the District of Nipissing Social Services Administration Board accept the correspondence as presented for filing. Motion carried.

OTHER BUSINESS
No other business.

Adjournment
Resolution No. 2015-28

Moved by: Councillor Jeff Serran
Seconded by: Councillor George Maroosis

That the Regular Board Meeting be adjourned at 2:48PM. Motion carried.

CHAIR OF THE BOARD

JOSEPH BRADBURY
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Saxon Yanta, Executive Assistant to the CAO

