

Sabrina Picard

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**From:** Saxon Yanta [Saxon.Yanta@dnssab.on.ca]  
**Sent:** Wednesday, January 21, 2015 9:27 AM  
**To:** Bonfield; Calvin Township; Cathy Conrad; Chisholm Township; East Ferris Township; Elaine MacKinnon; Helene Fredette MCSS; Jerry Knox; Kathleen Eveson; Mattawa; Nancy Sauve (nancy.sauve@ontario.ca); Papineau-Cameron; South Algonquin Township; Sabrina Picard; West Nipissing  
**Subject:** DNSSAB Board Minutes December 16, 2014  
**Attachments:** image001.gif; Reso 2015-09 December 16, 2014 Board Minutes Final.docx

Good morning,

Please find attached the DNSSAB Board Minutes from the December 16, 2014 Board meeting which were approved at the January 20, 2015 Board meeting.

Thank you,  
Saxon



Saxon Yanta

Executive Assistant to the CAO | Adjointe exécutive du directeur général

District of Nipissing Social Services Administration Board (DNSSAB) |

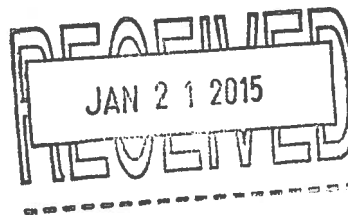
Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

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- 
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District of Nipissing  
Social Services  
Administration Board



Conseil d'administration  
des services sociaux  
du district de Nipissing

## **MINUTES OF PROCEEDINGS**

### **REGULAR BOARD MEETING – TUESDAY, DECEMBER 16, 2014 2:00PM – North Bay City Hall Council Chambers**

#### **MEMBERS PRESENT:**

Councillor George Maroosis (North Bay) Chair  
Representative George Jupp (Unincorporated) Vice Chair  
Councillor Normand Roberge (West Nipissing)  
Councillor Sam Barnes (Temagami)  
Councillor Sarah Campbell (North Bay)  
Councillor Mark King (North Bay)  
Councillor Normand Roberge (West Nipissing)  
Mayor Bill Vrebosch (East Ferris)

#### **STAFF ATTENDANCE:**

Joseph Bradbury, CAO  
David Plumstead, Research Analyst  
Bonnie Kraemer, Director Social Services  
Sara Tonks, Director of Finance and Administration  
Michelle Glabb, Manager Social Services (OW)  
Lynn Demore-Pitre, Manager Social Services (CC)  
Shani Giroux, Manager Human Resources  
Pierre Guenette, Manager Housing Services  
Jean Guy Belzile, Manager EMS  
Renee Blahut, Human Resources Representative  
Marcel Rochefort, Supervisor  
Judy Bechard, Supervisor  
Carol Conrad, NDHC CEO

#### **CALL TO ORDER**

The Regular Board Meeting was called to order at 2:04PM by Chair George Maroosis.

#### **DECLARATION OF CONFLICTS OF INTEREST**

Mayor Bill Vrebosch declared a conflict of interest pertaining to item 7.3 – the Nipissing Innovation Fund Update in SS36-14.

**Adoption of the Roll Call  
Resolution No. 2014-213**

**Moved by: Councillor Normand Roberge  
Seconded by: Mayor Bill Vrebosch**

**That the Board of Directors accept the Roll Call as read by the Secretary for the regular Board meeting of December 16, 2014. Motion carried.**

**Adoption of the Agenda  
Resolution No. 2014-214**

**Moved by: Mayor Bill Vrebosch  
Seconded by: Councillor Normand Roberge**

**That the Agenda for the Regular Board Meeting of Tuesday, December 16, 2014 be adopted as presented. Motion carried.**

**CHAIR'S REMARKS**

The chair's remarks were deferred to the end of the meeting.

**Minutes of the Proceedings – Regular Board Meeting (November 18, 2014)  
Resolution No. 2014-215**

**Moved by: Councillor Normand Roberge  
Seconded by: Councillor Bill Vrebosch**

**That the Minutes of the Proceedings for the Regular Board meeting of Tuesday, November 18, 2014, be adopted as presented. Motion carried.**

**CAO Board Report B11-14 Dated December 16, 2014  
Resolution No. 2014-216**

**Moved by: Councillor Chris Mayne  
Seconded by: Councillor Normand Roberge**

The Province has announced one-time funding to assist with the implementation costs associated with SAMS. The Board engaged in a discussion regarding the ongoing issues with SAMS. Board members raised concerns that the additional funding may not be sufficient to cover the cost of SAMS implementation. DNSSAB's focus remains getting cheques out to clients on time, even if manual cheques are required.

Board orientation occurred today and additional orientation items will be ongoing. Board members can approach the CAO for any additional orientation requests. A tour of some of our EMS facilities and housing services will be scheduled for the near future.

The 2015 budget will be presented to the Board at the January 7<sup>th</sup>, 2015 committee meeting.

**That the Board accept the Report from the Chief Administrative Officer B11-14, dated December 16, 2014 as presented. Motion carried.**

**Minutes of Proceedings – Executive Audit Committee (December 3, 2014)  
Resolution No. 2014-217**

**Moved by: Councillor Normand Roberge  
Seconded by: Councillor Chris Mayne**

**That the minutes of proceedings of the Executive Audit Committee meeting of Tuesday, December 3, 2014 be adopted as presented. Motion carried.**

**Finance and Administration Update EX31-14  
Resolution No. 2014-218**

**Moved by: Councillor Chris Mayne  
Seconded by: Councillor Normand Roberge**

**That the District of Nipissing Social Services Administration Board accept report EX31-14 for information purposes. Motion carried.**

**Transfer Payment Annual Reconciliation Report EX32-14  
Resolution No. 2014-219**

**Moved by: Councillor Normand Roberge  
Seconded by: Councillor Chris Mayne**

**That the District of Nipissing Social Services Administration Board accepts the Transfer Payment Annual Reconciliation Reports for the MCYS contract CYS103534–1 as presented. Motion carried.**

**Investment Report EX33-14  
Resolution No. 2014-220**

**Moved by: Councillor Chris Mayne  
Seconded by: Councillor Normand Roberge**

**That the District of Nipissing Social Services Administration Board accepts the 2014 Investment report in EX33-14. Motion carried.**

**DNSSAB Strategic Plan 2011-2014 Final Overview EX34-14**  
**Resolution No. 2014-221**

**Moved by: Councillor Normand Roberge**  
**Seconded by: Representative George Jupp**

**Draft Board Orientation Itinerary EX35-14 - WITHDRAWN**  
**Resolution No. 2014-222**

**That the District of Nipissing Social Services Administration Board accept the draft Board Orientation itinerary as presented in report EX35-14. WITHDRAWN.**

**Minutes of Proceedings – Social Services Committee (December 3, 2014)**  
**Resolution No. 2014-223**

**Moved by: Councillor Normand Roberge**  
**Seconded by: Representative George Jupp**

**That the Minutes of Proceedings for the Social Services Committee meeting of Wednesday, December 3, 2014 be adopted as presented. Motion carried.**

**Social Services Program Update SS35-14**  
**Resolution No. 2014-224**

**Moved by: Representative George Jupp**  
**Seconded by: Councillor Normand Roberge**

**That the October 2014 Social Services Program Status Report in SS35-14 be received for information. Motion carried.**

**2014 Nipissing Innovation Fund Update SS36-14**  
**Resolution No. 2014-225**

**Moved by: Councillor Mark King**  
**Seconded by: Representative George Jupp**

Mayor Bill Vrebosch declared a conflict of interest.

**That the District of Nipissing Social Services Administration Board receives Briefing Note SS36-14 regarding an update on the Nipissing Innovation Fund for information purposes. Motion carried.**

**Gateway Hub and Community Mobilization Update SS37-14  
Resolution No. 2014-226**

**Moved by: Councillor Mark King  
Seconded by: Representative George Jupp**

Mayor Bill Vrebosch noted that he shared a copy of this report with the Police Accommodation Review Committee. The report will be included as part of the police accommodation study of Ontario.

**That the District of Nipissing Social Services Administration Board receive this update regarding the Gateway Hub in Briefing Note SS37-14 for information. Motion carried.**

**SAMS Update SS38-14  
Resolution No. 2014-227**

**Moved by: Councillor Mark King  
Seconded by: Councillor Sam Barnes**

**That the District of Nipissing Social Services Administration Board receive this update on the implementation of the Social Assistance Management System in Briefing Note SS38-14 for information. Motion carried.**

**Minutes of Proceedings – Housing and Emergency Medical Service Committee  
(December 3, 2014)  
Resolution No. 2014-228**

**Moved by: Councillor Mark King  
Seconded by: Councillor Sam Barnes**

**That the Minutes of Proceedings for the Housing and Emergency Medical Services Committee of Wednesday, December 3, 2014 be adopted as presented. Motion carried.**

**Nipissing District Calls and Response Times HEMS29-14  
Resolution No. 2014-229**

**Moved by: Councillor Mark King  
Seconded by: Councillor Sam Barnes**

**That the Board accepts the Emergency Medical Services Report HEMS29-14 as information. Motion carried.**

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**NOSDA 10-Year Housing & Homelessness Plans Review HEMS30-14  
Resolution No. 2014-230**

**Moved by: Councillor Sam Barnes  
Seconded by: Councillor Mark King**

**That the District of Nipissing Social Services Administration Board receives this report as an update on the Northern Ontario Service Deliverers Association's (NOSDA) roll-up and review of the 10-year housing & homelessness plans for Northern Ontario. Motion carried.**

**NDHC Status of Implementation of Recommendations from the Organizational Assessment HEMS31-14  
Resolution No. 2014-231**

**Moved by: Councillor Sam Barnes  
Seconded by: Councillor Mark King**

**That the District of Nipissing Social Services Administration Board receive this report as an update on the status of the implementation of the recommendations for which the NDHC is responsible for, from the NDHC Organizational Assessment. Motion carried.**

**DNSSAB Status of Implementation of Recommendations from the Organizational Assessment HEMS33-14  
Resolution No. 2014-232**

**Moved by: Councillor Sam Barnes  
Seconded by: Councillor Mark King**

**That the District of Nipissing Social Services Administration Board receives report HEMS32-14 as an update on the status of implementing the recommendations that DNSSAB is responsible for, from the NDHC Organizational Assessment. Motion carried.**

**OTHER BUSINESS**

No other business.

**Correspondence  
Resolution No. 2014-233**

**Moved by: Councillor Sam Barnes  
Seconded by: Councillor Mark King**

**That the District of Nipissing Social Services Administration Board accepts the correspondence as presented for filing. Motion carried.**



**Chair's Remarks**

The January 7<sup>th</sup> committee meeting will be a committee of the whole meeting as committee membership will not be struck until the January 20<sup>th</sup> board meeting. All members are asked to participate in the committee of the whole meeting where the 2015 budget will be presented for review. The final budget will be tabled for approval at the January 20<sup>th</sup> Board meeting.

Elections for the Chair and Vice-Chair of the DNSSAB Board will also be held on January 20<sup>th</sup>. As per the by-laws, a new Chair and a new Vice-Chair will need to be elected as the current Chair and Vice-Chair have held their positions for the permitted duration of 4 consecutive years. Board members will also be asked to put their names forward for committee membership at the January 20<sup>th</sup> meeting. Board members can sit on all 3 committees if they would like and any board member can attend any committee meeting at any time. The Executive Committee will be chaired by the Chair and Vice-Chair of the board; the other two committees will elect their respective Chair and Vice-Chair positions at the February committee meetings.

George Maroosis presented outgoing board members with a glass engraved plaque thanking them for excellence in board contribution. Sarah Campbell and Sam Barnes were present to accept their plaques. Plaques will be forthcoming for Judy Koziol, Normand Roberge and Daryl Vaillancourt. Chair Maroosis thanked the entire board for the fine work they have done over the last 4 years. He commented that it was his privilege to be Chair for the board term and wishes the new board Chair good luck in the coming year.

Chair Maroosis extended thanks to Joe Bradbury and the Senior Staff for their work with the board. Special thanks was extended to David Plumstead for his job as acting CAO. The Chair requested that thanks be extended to all staff for their efforts through the SAMS transition.

**Adjournment****Resolution No. 2014-234**

**Moved by: Councillor Sam Barnes**

**Seconded by: Councillor Mark King**

**That the Regular Board Meeting be adjourned at 2:34PM. Motion carried.**

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GEORGE MAROOSIS  
CHAIR OF THE BOARD

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JOSEPH BRADBUDY  
SECRETARY OF THE BOARD

