

**Sabrina Picard**

6195-  
DNSSAB

**From:** Saxon Yanta [Saxon.Yanta@dnssab.on.ca]  
**Sent:** Wednesday, November 19, 2014 8:47 AM  
**To:** Bonfield; Calvin Township; Cathy Conrad; Chisholm Township; East Ferris Township; Elaine MacKinnon; Jerry Knox; Kathleen Eveson; Mattawa; Nancy Sauve (nancy.sauve@ontario.ca); Papineau-Cameron; South Algonquin Township; Sabrina Picard; West Nipissing  
**Subject:** DNSSAB Board Minutes October 21, 2014  
**Attachments:** image001.gif; Board Minutes October 21, 2014.docx

Good morning,

Please find attached the DNSSAB Board Minutes from the October 21, 2014 Board meeting which were approved at the November 18<sup>th</sup> Board meeting.

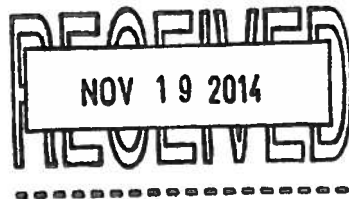
Thank you,  
Saxon



**Saxon Yanta**

Executive Assistant to the CAO | Adjointe exécutive du directeur général  
 District of Nipissing Social Services Administration Board (DNSSAB) |  
 Conseil d'administration des services sociaux du district de Nipissing (CASSDN)  
 Enabling Healthy and Prosperous Communities | Habilitation des communautés saines et prospères

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District of Nipissing  
Social Services  
Administration Board



Conseil d'administration  
des services sociaux  
du district de Nipissing

**MINUTES OF PROCEEDINGS**

**REGULAR BOARD MEETING – TUESDAY, OCTOBER 21, 2014  
2:00PM – North Bay City Hall Council Chambers**

**MEMBERS PRESENT:**

Councillor George Maroosis (North Bay) Chair  
Representative George Jupp (Unincorporated) Vice Chair  
Councillor Normand Roberge (West Nipissing)  
Councillor Sam Barnes (Temagami)  
Councillor Sarah Campbell (North Bay)  
Councillor Chris Mayne (North Bay)  
Councillor Mark King (North Bay)  
Mayor Dean Backer (East Nipissing)

**STAFF ATTENDANCE:**

Joseph Bradbury, CAO  
David Plumstead, Research Analyst  
Bonnie Kraemer, Director Social Services  
Sara Tonks, Director of Finance and Administration  
Michelle Glabb, Manager Social Services (OW)  
Lynn Demore-Pitre, Manager Social Services (CC)  
Shani Giroux, Manager Human Resources  
Pierre Guenette, Manager Housing Services  
Jean Guy Belzile, Manager EMS  
Judy Bechard, Supervisor  
Renee Blahut, Human Resources Representative

**CALL TO ORDER**

The Regular Board Meeting was called to order at 2:02PM by Chair George Maroosis.

**DECLARATION OF CONFLICTS OF INTEREST**

No conflicts of interest declared at this time.

**Adoption of the Roll Call  
Resolution No. 2014-175**

**Moved by: Councillor Mark King  
Seconded by: Councillor Normand Roberge**

**That the Board of Directors accept the Roll Call as read by the Secretary for the regular Board meeting of October 21, 2014. Motion carried.**

**Adoption of the Agenda  
Resolution No. 2014-176**

**Moved by: Councillor Mark King  
Seconded by: Councillor Normand Roberge**

**That the Agenda for the Regular Board Meeting of Tuesday, October 21, 2014 be adopted as presented. Motion carried.**

**CHAIR'S REMARKS**

The Chair welcomed Joseph Bradbury to his first meeting of the Board and to the City of North Bay. David Plumstead will continue his role as acting CAO until the end of the month while Joe continues to be oriented to DNSSAB.

The Chair also wished his fellow candidates good luck on the upcoming elections of October 27, 2014 and he hopes to see everyone back on this board next year.

**Minutes of the Proceedings – Regular Board Meeting (September 23, 2014)  
Resolution No. 2014-177**

**Moved by: Councillor Normand Roberge  
Seconded by: Councillor Mark King**

**That the Minutes of the Proceedings for the Regular Board meeting of Tuesday, September 23, 2014, be adopted as presented. Motion carried.**

**CAO Board Report B09-14 Dated October 21, 2014  
Resolution No. 2014-178**

**Moved by: Councillor Normand Roberge  
Seconded by: Councillor Mark King**

David Plumstead presented the CAO Board Report B09-14 dated October 21, 2014. David extended a formal welcome to Joseph Bradbury as new CAO.

Staff are seeking board approval to initiate a Request for Proposal to commit IAH funding by the December 31<sup>st</sup> deadline. This approval is being sought ahead of time to

remove any obstacles that could occur over the next couple months, specifically due to a possible lame duck scenario following the municipal and TWOMO elections.

David also extended best wishes to all the candidates running in their respective elections and congratulations to those who have already acclaimed to their positions. All board members were thanked for their dedication over the past four years and DNSSAB looks forward to working with all new and returning board members in the New Year.

**That the Board accept the Report from the Chief Administrative Officer B09-14, dated October 21, 2014 as presented. Motion carried.**

**Minutes of Proceedings – Executive Audit Committee (October 1, 2014)  
Resolution No. 2014-179**

**Moved by: Councillor Mark King  
Seconded by: Councillor Normand Roberge**

**That the minutes of proceedings of the Executive Audit Committee meeting of Tuesday, October 1, 2014 be adopted as presented. Motion carried.**

**Conduct and Behaviour Policy Revisions EX22-14  
Resolution No. 2014-180**

**Moved by: Councillor Normand Roberge  
Seconded by: Councillor Mark King**

**That the District of Nipissing Social Services Administration Board approves the suggested amendments to the Conduct and Behaviour policy 5.05 approved under Resolution No. 2005-125 as set out in Report EX10-14, and shown as red ink on the policy attached in Appendix 1. Motion carried.**

**Accessibility EX23-14  
Resolution No. 2014-181**

**Moved by: Councillor Sarah Campbell  
Seconded by: Representative George Jupp**

**That the District of Nipissing Social Services Administration Board accepts Briefing Note EX23-14, and attached Appendix A “Multi-Year Accessibility Plan Progress Update”, for information. Motion carried.**

**Ontario Works and Child Care Draft Budgets EX24-14  
Resolution No. 2014-182**

**Moved by: Councillor Sarah Campbell  
Seconded by: Representative George Jupp**

**That the District of Nipissing Social Services Administration Board accepts the Ontario Works and Child Care 2015 Draft Budget report in EX24-14. Motion carried.**

**IAH Funding EX25-14  
Resolution No. 2014-183**

**Moved by: Councillor Sarah Campbell  
Seconded by: Representative George Jupp**

**That the District of Nipissing Social Services Administration Board receives this report for both, information purposes and, to approve staff recommendations.**

**AND that the Board instructs staff to initiate Requests for Proposals for the development of a minimum of 10 new rental housing units, to ensure a commitment of MMAH funds totalling \$1,563,227, by way of a signed contribution agreement by December 31, 2014.**

**AND that the Board instructs staff to proceed with the commitment of these funds in accordance with the Purchasing Policy FIN/ADM 08 and approves staff to enter into a contribution agreement with the successful proponent chosen through the RFP process with the contribution of only IAH funds being no greater than \$1,563,227 and done in accordance with the IAH Rental Housing funding guidelines set out by MMAH in Investment in Affordable Housing for Ontario Program Guidelines, August 2011. Motion carried.**

**Administrator of DNSSAB  
Resolution No. 2014-184**

**Moved by: Councillor Sarah Campbell  
Seconded by: Councillor Sam Barnes**

**BE IT RESOLVED THAT the District of Nipissing Social Services Administration Board hereby appoint Joseph Bradbury, Chief Administrative Officer, as the administrator for the District of Nipissing Social Services Administration Board as of October 14, 2014 as per the *District of Social Services Administration Boards Act*, Section 4 (3), 1997, c. 25. Sched. C s. 1 (5);**

**FURTHER BE IT RESOLVED THAT we hereby request approval from the Director**

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**of Ontario Works Ministry of Community & Social Services (MCSS) for this appointment. Motion carried.**

**Secretary to the Board  
Resolution No. 2014-185**

**Moved by: Councillor Sarah Campbell  
Seconded by: Councillor Sam Barnes**

**BE IT RESOLVED THAT Joseph Bradbury be appointed to the Board as Chief Administrative Officer, effective October 14, 2014 pursuant to the District of Nipissing Social Services Administration Board Procedural By Law 2011-01, Section 10.8.**

**FURTHER BE IT RESOLVED THAT Joseph Bradbury be appointed as Secretary to the Board, Pro Procedural By Law 2011-01, Section 10.10. Motion carried.**

**Minutes of Proceedings – Social Services Committee (October 1, 2014)  
Resolution No. 2014-186**

**Moved by: Councillor Sarah Campbell  
Seconded by: Councillor Sam Barnes**

**That the Minutes of Proceedings for the Social Services Committee meeting of Wednesday, October 1, 2014 be adopted as presented. Motion carried.**

**Social Services Program Update SS30-14  
Resolution No. 2014-187**

**Moved by: Councillor Sarah Campbell  
Seconded by: Councillor Sam Barnes**

**That the August 2014 Social Services Program Status Report in SS30-14 be received for information. Motion carried.**

**Minutes of Proceedings – Housing and Emergency Medical Service Committee  
(October 1, 2014)  
Resolution No. 2014-188**

**Moved by: Councillor Sam Barnes  
Seconded by: Mayor Dean Backer**

**That the Minutes of Proceedings for the Housing and Emergency Medical Services Committee of Wednesday, October 1, 2014 be adopted as presented. Motion carried.**

**Nipissing District Calls and Response Times HEMS25-14**  
**Resolution No. 2014-189**

**Moved by: Councillor Sam Barnes**  
**Seconded by: Mayor Dean Backer**

**That the Board accepts the Emergency Medical Services Report HEMS25-14 as information. Motion carried.**

**ONPHA Waiting Lists Survey 2013 HEMS26-14**  
**Resolution No. 2014-190**

**Moved by: Mayor Dean Backer**  
**Seconded by: Councillor Sam Barnes**

**That report HEMS26-14 entitled "ONPHA Waiting Lists Survey 2013" be received for information. Motion carried.**

**OTHER BUSINESS**

No other business.

**Correspondence**  
**Resolution No. 2014-191**

**Moved by: Mayor Dean Backer**  
**Seconded by: Councillor Sam Barnes**

**That the District of Nipissing Social Services Administration Board accepts the correspondence as presented for filing. Motion carried.**

**Adjournment**  
**Resolution No. 2014-192**

**Moved by: Councillor Sam Barnes**  
**Seconded by: Mayor Dean Backer**

**That the Regular Board Meeting be adjourned at 2:16PM. Motion carried.**

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**GEORGE MAROOSIS**  
**CHAIR OF THE BOARD**

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**DAVID PLUMSTEAD**  
**ACTING SECRETARY OF THE BOARD**

Minutes of Proceedings Recorder: Saxon Yanta, Executive Assistant to the CAO