

**The Corporation of the Municipality of  
Temagami**



**Application for Consent**

PLEASE READ BEFORE COMPLETING THIS APPLICATION

In addition to this form, the Applicant will be required to submit the appropriate fee, site plan, and any additional information required to assess the proposal. Failure to submit all of the required information may prevent or delay the consideration of the Application. If more space is required please use additional sheets.

**Please Print and Complete or (✓) Appropriate Box(es)**

SECTION 1 – APPLICANT INFORMATION		
<b>1.1 Owner Information</b>		
Name of Owner(s)		
Home Telephone Number	Business Telephone Number	
Fax Number	Email Address	
Mailing Address	Postal Code	
If the owner is a corporation, please provide the name of the person who has the authority to bind the corporation and who will sign the legal agreement on behalf of the Corporation  Name(s): _____  Position(s): _____		
<b>1.2 Agent Information (Who is making the application on behalf of the owner)</b>		
Name of Agent / Contact Person:		
Home Telephone Number	Business Telephone Number	
Fax Number	Email Address	
Mailing Address	Postal Code	

1.3 Please specify to whom all communications should be sent

- Owner
- Agent
- Both Owner and Agent

1.4 Names and addresses of any mortgages, holders of charges or other encumbrances

**SECTION 2 – LOCATION OF THE SUBJECT LAND**

2.1 Location of Land

Municipal Address

Legal Description

**SECTION 3 – PURPOSE OF APPLICATION**

3.1 Proposal Description and Details

Type and purpose of proposed transaction (circle the appropriate transaction)

Transfers:	New lot creation	Addition to a lot	An easement	Other
Other:	A charge	A lease	A correction of title	

Nature and extent of proposal

Number of new lots to be created

Name or person(s), if known, whom land or interest in land is to be transferred, leased or charged

If a lot addition, identify the lands to which the parcel will be added

**SECTION 4 – DESCRIPTION OF SUBJECT LAND AND PROPOSAL**

4.1 Are there any easements or restrictive covenants affecting the subject land?

- No  Yes If Yes, describe the easement or covenant and its effect \_\_\_\_\_

4.2 Date the subject land was acquired by the current owner

<b>4.3 Property Information - Existing Site</b>						
Lot Area: _____						
Road Frontage: _____						
Water Frontage: _____						
Lot Depth: _____						
Lot Width: _____						
<b>4.4 Description of lots</b>		Lot 1	Lot 2	Lot 3	Retained	
Area (ha)						
Frontage (m)						
Depth (m)						
<b>4.5 Property Information - Existing Use</b>						
Existing use(s) of the subject land: _____						
Length of time the existing uses of the subject land have continued: _____						
<b>4.6 Use of lots</b>		Lot 1	Lot 2	Lot 3	Retained	
Existing						
Proposed						
<b>4.7 Existing uses of abutting properties</b>						
<b>4.8 Particulars of all buildings and structures on or proposed for the subject land</b>						
<b>Existing</b>	Date of Construction	Ground and Gross Floor Area	No. of Stories	Width	Length	Height
<b>Proposed</b>	Date of Construction	Gross Floor Area	No. of Stories	Width	Length	Height
<b>4.9 Location of all buildings and structures on or proposed for the subject land (specify distance)</b>						
<b>Existing</b>	Side Lot Lines		Rear Lot Lines		Front Lot Lines	
<b>Proposed</b>	Side Lot Lines		Rear Lot Lines		Front Lot Lines	

<b>SECTION 5 – SERVICING INFORMATION</b>				
<b>5.1</b> Access (check the appropriate space)	Lot 1	Lot 2	Lot 3	Retained
Provincial Highway				
Municipal road - maintained all year				
Municipal road - seasonally maintained				
Other public road (e.g. LRB)				
Right of way				
Water access				
Other (e.g. private road)				
<b>5.2</b> If access to the subject land is by 'water access' describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road				
<b>5.3</b> If access to the subject land is by 'private road', 'other public road', or 'right of way', indicate who owns the land or road, who is responsible for its maintenance, and whether it is maintained seasonally or all year				
<b>5.4</b> Water Supply (check the appropriate space)	Lot 1	Lot 2	Lot 3	Retained
Publicly owned and operated piped water system				
Privately owned and operated individual well				
Privately owned and operated communal well				
Lake or other water body				
Other				
<b>5.5</b> Sewage Disposal (check the appropriate space)	Lot 1	Lot 2	Lot 3	Retained
Publicly owned and operated sanitary sewage system				
Privately owned and operated individual septic tank				
Privately owned and operated communal septic system				
Privy				
Other				
NOTE: A certificate of approval, or comments, from the local Health Unit or Ministry of the Environment and energy (MOEE) submitted with this application will facilitate the review.				
<b>5.6</b> Other Services (check the appropriate space)	Lot 1	Lot 2	Lot 3	Retained
Electricity				
School Bussing				
Garbage Collection				
<b>5.7</b> Storm Water Drainage				
Specify: _____				

**SECTION 6 – LAND USE**

**6.1** Official Plan Designation

**6.2** Zoning

**6.3** Are any of the following uses/features on the subject land, or within 500 meters to 1 kilometer, of the subject land: An agricultural operation including livestock facility or stockyard, a landfill, a sewage treatment plant or waste stabilisation plant, a provincially significant wetland (class 1,2, or 3 wetland), a flood plain, a rehabilitated mine site, a non-operating mine site within 1 kilometer of the subject land, an active railway line, a municipal/federal airport, a utility corridor, or a heritage building/structure/site?

No  Yes If Yes, describe \_\_\_\_\_

**SECTION 7 – PREVIOUS/CURRENT APPLICATIONS**

**7.1** Has the subject land ever been the subject of an application under the Planning Act?

No  Yes  Unknown If Yes, describe \_\_\_\_\_

**7.2** Aside from this application, is the subject land currently the subject of an application under the Planning Act?

No  Yes  Unknown If Yes, describe \_\_\_\_\_

**7.3** Is there any other information that you think may be useful to the Municipality in reviewing this application? If so, explain below or attach on a separate page

**SECTION 8 – AUTHORIZATION**

**8.1** If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

**AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION**

I, \_\_\_\_\_, am the owner of the land that is subject of this application and I authorize \_\_\_\_\_ to make this application on my behalf.

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
Date

**8.2** If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

**AUTHORIZATION OF OWNER FOR AGENT TO DISCLOSE PERSONAL INFORMATION**

I, \_\_\_\_\_, am the owner of the land that is subject of this application and for the purpose of the Freedom of Information and Protection of Privacy Act I authorize \_\_\_\_\_ to make this application on my behalf.

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
Date

**8.3** Consent of Owner – Complete the consent of the owner concerning personal information set out below

**CONSENT OF THE OWNER TO THE USE AND DISCLOSURE OF PERSONAL INFORMATION**

I, \_\_\_\_\_, am the owner of the land that is the subject of this application and for the purposes of the Freedom of Information and protection of Privacy Act, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
Date

**8.4** Consent of Owner – Site Visit

**CONSENT OF THE OWNER FOR SITE VISIT**

I, \_\_\_\_\_, am the owner of the land that is the subject of this application and I authorize municipal staff and committee of adjustment members to enter onto the property to gather information necessary for assessing this application.

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
Date

**SECTION 9 – CHECK LIST**

Have you remembered to attach the following

- 2 copies of the completed application form
- 2 copies of the required sketch
- 2 copies of any required technical or justification study
- The required fee (cheque payable to the Municipality of Temagami)

**SECTION 10 – AFFIDAVIT OR SWORN DECLARATION (to be completed by each owner)**

I, \_\_\_\_\_  
*(full name)*

of the \_\_\_\_\_  
*(city, town)*

in the \_\_\_\_\_  
*(region, county, district)*

make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true.

Sworn (or declared) before me

at the \_\_\_\_\_  
*(city, town)*

in the \_\_\_\_\_  
*(region, county, district)*

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
(Commissioner, etc.)

\_\_\_\_\_  
Owner

## SITE PLAN REQUIREMENTS

**The application shall be accompanied by 2 copies of a site plan showing the following:**

Site Plan Requirements:

- The boundaries and dimensions of the subject land. Also, indicating any part that is to be severed and any part that is to be retained;
- The location, size, and type of all existing and proposed buildings and structures on the subject land, identifying which buildings and structures are existing and which are proposed. Also, indicating the distance of the buildings or structures from the front lot line, rear lot line, and the side lot lines;
- A description of the type of development;
- The existing uses on the subject land and adjacent lands;
- The boundaries and dimensions of any land owned by the owner of the subject land that abuts the subject land, and the distance between the subject lands and the nearest township lot line or landmark, such as a railway crossing bridge;
- The location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
- The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may effect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells, septic tanks, steep slopes, and narrow waterbodies;
- Identification of any existing or proposed grading, drainage, utilities, lighting, easements, and significant features of the site (such as walls, fences, hedges, large trees, or other ground cover or facilities for the landscaping of the lands and any adjacent public streets);
- Identification of any abutting roads, and other relevant conditions on adjacent lands;
- If applicable, identify:
  - Existing grades defined by contour lines or spot elevations
  - The location and name of any easement affecting the subject land
  - The location of parking and boat docking facilities to be used
- A Title Block which includes:
  - Identification of the proposed use of the site
  - Name and address of the person or organization submitting the site plan
  - Municipal address and legal description
  - Date prepared
  - Legend
  - Metric scale
  - Key plan indicating general location of the development with respect to the lake or street
  - North arrow
- If a waterfront property, show the 15 metre vegetative buffer from the high water mark.