



**MINUTES OF PROCEEDINGS**

**REGULAR BOARD MEETING – TUESDAY, JANUARY 17, 2017  
2:00PM – North Bay Council Chambers**

**MEMBERS PRESENT:**

Councillor Mark King (North Bay) Chair  
Councillor George Maroosis (North Bay) Vice-Chair  
Representative George Jupp (Unincorporated)  
Mayor Leo Jobin (East Nipissing)  
Mayor Jane Dumas (South Algonquin) by teleconference  
Councillor Jamie Restoule (West Nipissing) teleconference  
Councillor Derek Shogren (North Bay)  
Councillor Carol Lowery (Temagami)  
Mayor Bill Vrebosch (East Ferris)  
Deputy Mayor Sheldon Forgette (North Bay)  
Councillor Jeff Serran (North Bay)  
Councillor Chris Mayne (North Bay)

**REGRETS:**

**ABSENT:**

**STAFF ATTENDANCE:**

Joseph Bradbury, Chief Administrative Officer  
Sara Tonks, Director of Finance and Administration  
Lynn Demore-Pitre, Director of Children's Services  
Michelle Glabb, Director of Employment and Social Services  
Jean Guy Belzile, Manager EMS  
Debbie Mills, Director Housing Services  
Pierre Guenette, Manager Housing Services  
David Plumstead, Research Analyst  
Aimie Caruso, District Coordinator- Employment Services and Client Outcomes  
Kalla Maroosis, Homelessness Strategy Coordinator  
Stacey Cyopeck, Supervisor Housing Services

**CALL TO ORDER**

The Regular Board Meeting was called to order at 2:04 PM by Chair, Mark King.

**DECLARATION OF CONFLICTS OF INTEREST** – Bill Vrebosch noted a conflict with Motion 2017-04 as his daughter is the Supervisor of Employment and Client Outcomes.

**Adoption of the Roll Call**  
**Resolution No. 2017-01**

**Moved by: Representative George Jupp**  
**Seconded by: Mayor Bill Vrebosch**

**That the Board of Directors accept the Roll Call as read by the Secretary for the Regular Board meeting of January 17, 2017. Motion carried.**

**Adoption of the Agenda**  
**Resolution No. 2017-02**

**Moved by: Councillor Carol Lowery**  
**Seconded by: Representative George Jupp**

**That the Agenda for the Regular Board Meeting of Tuesday, January 17, 2017 be adopted as amended. Motion carried.**

**CHAIR'S REMARKS'**

The Chair welcomed everyone back from the holiday season and formally wished all a Happy New Year. He drew everyone's attention to a few items to be discussed, including a potential change in the meeting schedule, a request for input regarding the strategic direction for 2017 with input sent to Marianne by February 3<sup>rd</sup>. The input will be reviewed by a committee made up of Board members and Staff. The Chair introduced the two presenters.

**PRESENTATIONS**

**Carole Aultman and Cory Sohm of the District Paramedicine Program** offered an update of the program's work to date. Carole Aultman, the Community Paramedic, completed more than 600 assessments at wellness clinics, hosted at high-volume residential buildings, from May to December 2016. At these clinics, people's vital signs were assessed and referrals were given if necessary to other community health services. Since Home Visits began in 2015, 171 different people were visited. As of October 1, a total of 417 home visits were completed with 640 assessments done. 124 of these visits were within 2 weeks of discharge from the hospital. 261 Family members/caregivers have received education about their loved ones medical conditions from the Community Paramedic. Of the 47 current home visit clients, 43% have had a decrease in EMS calls. There was discussion about advocacy for continuing the program with funding through the Northeast Local Health Integration Network. The Chair thanked the presenters and

noted the DNSSAB is supportive of this program.

**Denise Sherritt – Manager, The Business Centre Nipissing Parry Sound** informed the board of the general services provided by the center, including mentorship, referrals to partners in banking, marketing, insurance, leadership workshops, etc. Entrepreneurs with viable business ideas are assisted with developing a sound business plan and providing resource support to increase chances of success. The centre also works with the DNSSAB's self-employment program, assisting Social Assistance Recipients to start their own business and exit social assistance where there is a viable plan and potential to become self-sustaining. Some grants, averaging \$3,300, are available to assist the new businesses. This service is offered throughout the District. The Chair thanked Denise for her presentation and good work.

**B01-17 Report from the Chief Administration Officer Dated January 17, 2017  
Resolution No. 2017-03**

**Moved by: Representative George Jupp  
Seconded by: Councillor Carol Lowery**

**That the Board accept the Report from the Chief Administrative Officer B01-17, dated January 17, 2017 as presented. Motion carried.**

CAO Joseph Bradbury welcomed everyone back from the holiday season. He indicated that it is a good practice to revisit the DNSSAB strategic plan, therefore, Marianne will circulate a survey to Board members to be returned to her by February 3<sup>rd</sup>. A summary of the results will be brought back to the Executive Committee for recommendation to the Board.

The CAO introduced the 100 Jobs Employment Pilot (See Motion 2017-04), a program shared-funded by municipalities and through DNSSAB reserves, which provides incentives to local businesses to employ DNSSAB clients through the Get Trained Workers program.

The CAO touched on the municipal share apportionment rate based on the new MPAC assessments. (See Motion 2017-06). The overall DNSSAB levy is 1.79%, however various municipalities will see an increase or decrease depending on their MPAC values.

DNSSAB investments are doing well under current policies. The Annual Investment Report was presented to the Executive Audit Committee where some members indicated that the policy governing investments might be reviewed to allow for slightly riskier investments that would allow for a greater return.

A By-law review is a process of good business and the CAO mentioned that several members of the Executive Committee expressed a willingness to be part of this process, namely Representative George Jupp, Mayor Leo Jobin, Councillor Carol Lowery, Councillor George Maroosis, and Councillor Derek Shogren. No other Board members expressed an interest at this time.

The CAO noted that submissions for the Healthy Community Fund are being accepted as of yesterday with the submission deadline set for February 13<sup>th</sup>.

Joseph Bradbury updated the Board on caseload and service statistics. The Ontario Works caseload is up by 13 to 2326, with 201 monthly applications increasing by 33. Caseload is trending slightly lower than 2015 based on monthly data with a decrease of 33 cases in November compared to last year. There is a program surplus to the Provincial favor of \$941K. Some of this surplus will be used in December. A modest municipal surplus is expected to decrease.

The number of families served in November was 758 with the number of children decreasing by 16. The turnaround time for application is 1.59 well below are target. Number of fee subsidized children is on target with 2015, resulting in a surplus and opportunity for additional play-based supports for the district agencies. The surplus will be partially drawn in December. The CAO happily reported that DNSSAB has entered in to an agreement with two additional child care agencies: Young Learners Christian Academy (located in Sturgeon Falls) and Friends Forever Home Agency (located in North Bay).

EMS call volumes and response times are on target. The CAO referred to the paramedicine presentation and assured the Board that the DNSSAB will continue to apply for funding for the program and continue to advocate for this.

The CAO indicated that the DNSSAB is implementing key metrics tracking for the CHPI program in preparation for upcoming changes from the Province, with more information coming in a report later in the meeting.

At the direction of the Executive Committee, the Board requested a review of the honoraria and travel expenses policy. This will be brought forward at the February meeting.

The Board and Committee schedule is being reviewed to see if changes could make the schedule work better with a new schedule for representatives from North Bay City Council. Marianne will poll everyone with their preferences and then bring the schedule back to the Board for their approval.

## **Employment Services Pilot –SSE01-17**

**Resolution No. 2017-04****Moved by: Representative George Jupp****Seconded by: Deputy Mayor Sheldon Forgette**

**THAT the District of Nipissing Social Services Administration Board endorse the 2017 Ontario Works Employment Services Pilot as presented in Briefing Note SSE01-17 to connect social assistance recipients with the labour market, and utilize \$250,000.00 from the DNSSAB Operating Fund to support this initiative. Motion carried.**

It was explained that the Employment Services Pilot project uses the existing Get Trained Workers program to provide skilled candidates and incentives to small and medium size employers so that opportunities are increased and stigma is decreased for people receiving social assistance who are ready to work. There is enough money in the pilot program to potentially help 100 people find jobs. The funds are tied to results, so there is low risk. If successful, the initial investment could translate to an impact valued at as much as \$1.9M. Milestones at 3 months and 6 months are set for payment to the employer, up to \$4500 per client. The program will be marketed collaboratively with the North Bay and District Chamber of Commerce, the DNSSAB's partner in the Get Trained Workers Program. It was suggested the program be promoted at various council meetings within the District.

**Adoption of Consent Agenda****Resolution No. 2017-05****Moved by: Representative George Jupp****Seconded by: Councillor Carol Lowery**

**That the Board of Directors approves the Consent Agenda of January 17, 2017 which includes the following:**

- 5.1 Minutes of Proceedings of the Regular Board Meeting of December 20, 2016**
- 5.2 Minutes of Proceedings of Special Board Meeting of December 13, 2016**
- 5.3 Executive Audit Committee Minutes – January 10, 2017**
- 5.4 Social Services and Employment Committee Minutes – January 10, 2017**
- 5.5 Housing and EMS Committee Minutes – January 10, 2017**
- 5.6 Correspondence:**
  - 5.6.1 Jan 11 2017 Nugget Article RE CHPI Impact on Homelessness**
  - 5.6.2 Dec 19 2016 Letter from Min. Citizen and Immigration RE Volunteer Awards**

**Motion carried.****Municipal Apportionment 2017– EX02-17**

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**Resolution No. 2017-06**

**Moved by: Councillor Carol Lowery  
Seconded by: Councillor Jeff Serran**

**THAT the apportionment of the municipal share of the 2017 District of Nipissing Social Services Administration Board budget, approved under resolutions 2016-107 and 2016-108, be approved as presented in report EX02-17. Motion carried.**

Chief Financial Officer Sara Tonks explained that the DNSSAB gets the current value assessment and current ratios from Municipal Property Assessment Corporation (MPAC) for each municipality in the District. The assessment is weighted due to local factors and municipalities can see and increase or decrease in assessment depending on local economic activity.

**Annual Investment Report – EX01-17  
Resolution No. 2017-07**

**Moved by: Representative George Jupp  
Seconded by: Mayor Bill Vrebosch**

**THAT the District of Nipissing Social Services Administration Board accepts the 2016 Investment report in EX01-17. Motion carried.**

**CHPI Performance Indicators Update  
Resolution No. 2017-08**

**Moved by: Councillor Jeff Serran  
Seconded by: Deputy Mayor Sheldon Forgette**

**THAT the Board accepts report HEMS01-17 Community Homelessness Prevention Initiative (CHPI) Performance Indicators Update for information purposes. Motion carried.**

**OTHER BUSINESS**

As mentioned earlier by the CAO in his report, consideration will be given to change the current meeting schedule if one can be found to better align with North Bay City council meetings.

**Adjournment  
Resolution No. 2017-09**

**Moved by: Representative George Jupp**

**Seconded by: Mayor Leo Jobin**

**That the Regular Board Meeting be adjourned at 3:20 PM. Motion carried.**

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MARK KING  
CHAIR OF THE BOARD

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JOSEPH BRADBURY  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator and  
Communications