



**MINUTES OF PROCEEDINGS**

**REGULAR BOARD MEETING – TUESDAY, DECEMBER 20, 2016  
2:00PM – North Bay Council Chambers**

**MEMBERS PRESENT:**

Councillor Mark King (North Bay) Chair  
Councillor George Maroosis (North Bay) Vice-Chair  
Representative George Jupp (Unincorporated)  
Mayor Leo Jobin (East Nipissing)  
Councillor Jamie Restoule (West Nipissing)  
Councillor Derek Shogren (North Bay)  
Councillor Carol Lowery (Temagami)  
Mayor Bill Vrebosch (East Ferris)  
Deputy Mayor Sheldon Forgette (North Bay)  
Councillor Jeff Serran (North Bay)  
Councillor Chris Mayne (North Bay)

**REGRETS:**

Mayor Jane Dumas (South Algonquin)

**STAFF ATTENDANCE:**

Joseph Bradbury, Chief Administrative Officer  
Sara Tonks, Director of Finance and Administration  
Lynn Demore-Pitre, Manager Social Services (CC)  
Michelle Glabb, Manager Social Services (OW)  
Jean Guy Belzile, Manager EMS  
Melanie Shaye, Director Human Services and Org. Development  
Debbie Mills, Director Housing Services  
Pierre Guenette, Manager Housing Services  
Stacey Cyopeck, Supervisor Housing Services  
David Plumstead, Research Analyst  
Marianne Zadra, Communications Officer  
Aimie Caruso, Supervisor

**CALL TO ORDER**

The Regular Board Meeting was called to order at 2:04 PM by Chair, Mark King.

**DECLARATION OF CONFLICTS OF INTEREST**

Mayor Bill Vrebosch declared a conflict on Motions 2016-107, 2016-108 and 2016-109 and Councillor George Maroosis declared a conflict on Motion 2016-107.

**Adoption of the Roll Call  
Resolution No. 2016-103**

**Moved by:** Mayor Bill Vrebosch  
**Seconded by:** Representative George Jupp

**That the Board of Directors accept the Roll Call as read by the Secretary for the Regular Board meeting of December 20, 2016. Motion carried.**

**Adoption of the Agenda  
Resolution No. 2016-104**

**Moved by:** Mayor Bill Vrebosch  
**Seconded by:** Representative George Jupp

**That the Agenda for the Regular Board Meeting of Tuesday, December 20, 2016 be adopted as amended. Motion carried.**

**CHAIR'S REMARKS'**

The Chair welcomed everyone to the final Board meeting of 2016 and acknowledged the happy return of George Jupp. Mark King offered condolences to Derek Shogren on the passing of his father-in-law.

The Chair noted much has been accomplished and that the Board will be looking towards 2017 with the vote on the budget through two resolutions separating corporate services from the rest to avoid any conflict of interest for current members who have family working at this organization.

The Chair also welcomed Stacey Fiddler from the Labour Market Group to be presenting the latest data on job vacancies in the District. He also noted that voting for a 2-year period for Chair and Vice-Chair of the Board and the standing committee memberships would be taking place.

The Chair acknowledged the retirement of two long-serving employees, Rene Giroux (29 years) and Debbie Brookes (28 years) and thanked them for their dedication and many years of service. He wished both Rene and Debbie a happy retirement.

The Chair welcomed Stacie Fiddler, CEO of the Labour Market Group, who presented on job vacancies in the Nipissing District. Much has remained unchanged from periodic reports from the group, which finds most vacancies in the sectors of health care, social services, retail and call centres. When asked about comparisons to other districts, Stacie said each area has its own way of capturing data so direct comparisons can't accurately be made, but other Northern Ontario reports indicate other employers are struggling to find employees. Chair Mark King noted it would be interesting to calculate the number of jobs occupied rather than the number of vacancies. Stacie's report will be shared electronically with all Board members.

**B10-16 Report from the Chief Administration Officer Dated December 20, 2016  
Resolution No. 2016-105**

**Moved by:** Councillor Chris Mayne

**Seconded by:** Representative George Jupp

Joseph Bradbury began his report by wishing everyone happy holidays and thanked all staff and the Board for the amazing work everyone did in 2016. The CAO also noted some of the highlights in 2016, including:

- We served thousands of clients and patients to the best of our ability;
- We underwent a strategic review of operations to refocus our efforts on our clients and services.
- We started on the path to modernize our social services to accelerate the success of our clients with the implementation of SAMS, an employment database, and the award-winning NPREP program.
- We built the largest EMS station in DSSAB history that was on time and budget.
- We implemented a new vision of "Healthy Communities without Poverty" through our organization.
- We built our Lakeshore housing program on budget and updated the shareholder agreement for NDHC
- We started the process with the Ontario Early Years transition.

Additional accomplishments will be included in the upcoming annual report.

The CAO also talked about the proposed 2017 Budget of approximately \$75M, about \$11M higher than the 2016 Budget, which proposed a levy increase year over year of 1.79%, which remains below the 2% target proposed by the Board. An additional \$200,000.00 will be going to employment supports, just over \$7M to affordable housing investments and capital improvements, and maintaining full access to subsidized childcare and EMS increased call volumes due to changing demographics. DNSSAB will provide a levy update to member municipalities once we've received the MPAC data.

Ongoing dialogue continues between the DNSSAB and the NE LHIN and its hoped this will result in some systems improvements that will address ongoing challenges in the district of Nipissing.

The CAO had the opportunity to discuss job creation programs, the District's economic situation and intercommunity transit barriers to the Association Minister of Finance during provincial pre-budget consultations. The Association Minister acknowledged this message.

The Ontario Works caseload is down by 166, and applications for social assistance are also down by 18. This is off-trend but could be good news, and Social Services will investigate further.

The CAO also reported on a presentation made at committee about employment and community placement programs, which place clients in paid or volunteer positions in the community as a way to increase their chances of finding full-time employment. The Assistant Deputy Minister for Employment Ontario, David Fullford, visited and was briefed on challenges in the region, how the work we do supports employment of social services clients, and how a one-stop shop could benefit clients. ADM's Richard Steele and Jill Villeneuve were also part of this discussion. Fullford committed to meeting in January to further explore options.

The CAO also reported to the Board on a presentation at committee about the proposed Guaranteed Annual Income pilot, which is a universal income support program for people between the ages of 18 and 64. At 65, Old Age Security provides a federal benefit to supplement seniors' income. The pilot would measure ten outcomes, including health, education, work behavior, food insecurity, the perception of social inclusion and housing stability. For a single person on OW, income received could go from \$8,472 annually to \$22,000. It would replace OW and ODSP with Basic Income. It is uncertain what role DNSSABs and CMSMs would have if this is rolled-out province-wide, and could change a lot of what we do. We will update the board as this pilot proceeds.

The Get Trained Workers billboard has been erected and will be moved from time to time for maximum exposure.

Childcare Services has applied for Capacity Funding to support culturally appropriate consultations with partners and programs for The Journey Together: Off Reserve Early Years Commitments. The goal would be to increase culturally relevant child care spaces to Indigenous families off-reserve. Ontario Early Years Child and Family Centre strategy is moving ahead and consultations with parents and children will begin.

Advocacy continues for funding for the paramedicine program. At this time, it is unclear where future funding may come from, although the DNSSAB has an interim strategy in place to cover the proven effective program until the Province announces its plans.

Housing will see a decrease in funding for traditional programs in 2017. A dramatic decrease is coming in federal funding for housing and we will keep the board informed.

While we're not expecting any new builds in the next budget, today the board is being asked for the final go-head so that the Seniors Villa in Astorville can begin construction.

**That the Board accept the Report from the Chief Administrative Officer B10-15, dated December 20, 2016 as presented. Motion carried.**

**Adoption of Consent Agenda  
Resolution No. 2016-106**

**Moved by:** Councillor Chris Mayne  
**Seconded by:** Representative George Jupp

**That the Board of Directors approves the Consent Agenda of December 20, 2016 which includes the following:**

- 1 Minutes of Proceedings of the Regular Board Meeting of November 15, 2016
- 2 Minutes of Proceedings of the Special Board Meeting of December 13, 2016
- 3 Executive Audit Committee Minutes – December 13, 2016
- 4 Social Services and Employment Committee Minutes – December 13, 2016
- 5 Housing and EMS Committee Minutes – December 13, 2016
- 6 Correspondence:
  - 6.1 November 24, 2016 – Letter to Chair from NE LHIN RE DNSSAB Presentation to NE LHIN Board on November 10, 2016
  - 6.2 November 30, 2016 – letter from Chair to NE LHIN in response to LHIN letter of November 24, 2016
  - 6.3 Nov. 28, 2016 - Nugget article– Caseloads Jump
  - 6.4 Dec. 2, 2016 - Nugget article RE Fraser Institute Report on Northern Ontario Hardships
  - 6.5 Dec. 2, 2016 - Online Article North Bay Now RE Nominations Sought for DNSSAB Community Award
  - 6.6 Nov. 30, 2016 - Online Article My West Nipissing RE Nominations Sought For DNSSAB Community Award

**Motion carried.**

**DNSSAB 2017 Draft Budget – Corporate Services EX23-16  
Resolution No. 2016-107**

**Moved by:** Representative George Jupp  
**Seconded by:** Councillor Jeff Serran

That the District of Nipissing Social Services Administration Board accepts the DNSSAB 2017 Draft Budget report in EX23-16, which includes an increase in municipal funding year over year of 1.79% save and except Corporate Services.

**Motion carried.**

**DNSSAB 2017 Draft Budget – Corporate Services EX23-16**  
**Resolution No. 2016-108**

**Moved by:** Representative George Jupp  
**Seconded by:** Councillor Jeff Serran

That the District of Nipissing Social Services Administration Board accepts the 2017 Budget for Corporate Services as outlined in report EX23-16.

**Motion carried.**

**Approval: Seniors Villa of East Ferris – Request to Sever HEMS11 -16**  
**Resolution No. 2016-109**

**Moved by:** Representative George Jupp  
**Seconded by:** Councillor Jeff Serran

That the District of Nipissing Social Services Administration Board receive Report HEMS11-16 for both information purposes and to approve staff recommendations.

And, that the District of Nipissing Social Services Administration Board consent to the severance of a portion of lot 21, concession 2 situated in Astorville, as requested in the letter of request from Seniors Villa of East Ferris dated November 29, 2016, attached as “Appendix A”, and as outlined in the proposed site plan, attached as “Appendix B”, for the purpose of proceeding with the construction of eight additional affordable rental housing units for seniors and providing us the ability to register the required security.

**Motion carried.**

**Election of DNSSAB Chair – Open Nominations**  
**Resolution No. 2016-110**

**Moved by:** Representative George Jupp  
**Seconded by:** Councillor Jeff Serran

**That the nominations for the DNSSAB Chairperson for the term of January 1, 2017 – December 31, 2018 be open. Motion carried.**

**Election of DNSSAB Chair – Close Nominations**  
**Resolution No. 2016-111**

**Moved by:** Councillor Carol Lowery

**Seconded by:** Councillor George Maroosis

**That the nominations for the DNSSAB Chairperson for the term of January 1, 2017 – December 31, 2018 be closed. Motion carried.**

The nomination of the Chair position was led by Joseph Bradbury, CAO.

Representative George Jupp nominated Mark King to the position of Chair. Mark King accepted the nomination. No other nominations were received.

**Election of DNSSAB Chair – Appointment**  
**Resolution No. 2016-112**

**Moved by:** Mayor Bill Vrebosch

**Seconded by:** Councillor Carol Lowery

**That Mark King be appointed the Chairperson of the District of Nipissing Social Services Administration Board for the period of January 1, 2017 – December 31, 2018. Motion carried.**

Joseph Bradbury returned the chairing of the remainder of the meeting to Mark King.

**Election of DNSSAB Vice-Chair – Open Nominations**  
**Resolution No. 2016-113**

**Moved by:** Councillor Carol Lowery

**Seconded by:** Councillor Chris Mayne

Councillor Jeff Serran nominated George Jupp for the position of Vice-Chair. No other nominations were received.

**That the nominations for the DNSSAB Vice-Chairperson for the term of January 1, 2017 – December 31, 2018 be open. Motion carried.**

**Election of DNSSAB Vice-Chair – Close Nominations**  
**Resolution No. 2016-114**

**Moved by:** Councillor George Maroosis

**Seconded by:** Councillor Carol Lowery

**That the nominations for the DNSSAB Vice-Chairperson for the term of January 1,**

**2017 – December 31, 2018 be closed. Motion carried.**

**Election of DNSSAB Vice-Chair – Appointment  
Resolution No. 2016-115**

**That George Jupp be appointed the Vice-Chairperson of the District of Nipissing Social Services Administration Board for the period of January 1, 2017 – December 31, 2018. Motion carried.**

**Striking of Executive Audit Committee  
Resolution No. 2016-116**

**Moved by:** Councillor George Maroosis  
**Seconded by:** Councillor Derek Shogren

**That the Executive Audit Committee be struck for January 1, 2017 – December 31, 2018 and that its membership be as follows:**

Mark King – North Bay

George Jupp – Unicorporated

Carol Lowery - Temagami

Jane Dumas –S. Algonquin

Leo Jobin – Chisholm

Jamie Restoule – West Nipissing

George Maroosis – North Bay

Derek Shogren – North Bay

Sheldon Forgette – North Bay

**(The Vice-Chair of the Board, George Jupp, serves as the Executive Committee Chair)**

**(The Chair of the Board, Mark King, serves as the Executive Committee Vice-Chair) Motion carried.**

**Striking of Social Services and Employment Committee  
Resolution No. 2016-117**



**Moved by:** Councillor Jamie Restoule

**Seconded by:** Mayor Leo Jobin

**That the Social Services and Employment Committee be struck for January 1, 2017 – December 31, 2018 and that its membership be as follows:**

Mark King – North Bay

George Jupp – Unincorporated

Carol Lowery - Temagami

Jane Dumas –S. Algonquin

Leo Jobin – Chisholm

Jamie Restoule – West Nipissing

George Maroosis – North Bay

Derek Shogren – North Bay

Sheldon Forgette – North Bay

**Motion carried.**

**Striking of Housing and Emergency Medical Services Committee  
Resolution No. 2016-118**

**Moved by:** Mayor Leo Jobin

**Seconded by:** Councillor Jamie Restoule

**That the Housing and Emergency Medical Services Committee be struck for January 1, 2017 – December 31, 2018 and that its membership be as follows:**

Mark King – North Bay

George Jupp – Unincorporated

Carol Lowery - Temagami

Jane Dumas –S. Algonquin

Leo Jobin – Chisholm

Jamie Restoule – West Nipissing

Chris Mayne – North Bay

Jeff Serran – North Bay

Bill Vrebosch – East Ferris

**Motion carried.**

**NDHC Board Appointments**  
**Resolution No. 2016-204**

**Moved by:** Councillor Jamie Restoule

**Seconded by:** Mayor Leo Jobin

George Jupp nominated Jeff Serran to serve on the NDHC Board of Directors. Jeff Serran accepted the nomination.

Jeff Serran nominated George Jupp to serve on the NDHC Board of Directors. George Jupp accepted the nomination.

**That the District of Nipissing Social Services Administration Board appoint the following DNSSAB Board members to the NDHC Board of Directors for the term of January 1, 2017 to December 31, 2018:**

1. Jeff Serran
2. George Jupp

**Motion carried.**

**IN CAMERA MATTER Healthy Communities RFP Tender SSE09-16**

**Resolution No. 2016-120 Move to go In-Camera**

**Moved by:** Councillor Jeff Serran

**Seconded by:** Mayor Leo Jobin

Move to go in-camera to discuss Health Communities RFP Tender SSE0-16

**Motion carried.**

**Resolution No. 2016-121 Adjournment of In-Camera**

**Moved by:** Councillor Jeff Serran

**Seconded by:** Mayor Leo Jobin

Move to adjourn in-camera at 3:35

**Motion carried.**

**Resolution No. 2016-122**

That the District of Nipissing Social Services Administration Board approves the updated District of Nipissing Healthy Communities Fund process and the attached Request For Proposal (RFP) document entitled "District of Nipissing Healthy Communities Fund" (appendix A), as per Briefing Note SS09-16 and direct staff to proceed with the RFP issuance and implementation plan.

**Moved by:** Councillor Jeff Serran

**Seconded by:** Mayor Bill Vrebosch

**Motion carried by a recorded vote of 10 yeas and 0 nays.**

**OTHER BUSINESS**

The Chair formally wished everyone a Merry Christmas and Happy New Year.

**Next Meeting Date**

January 17, 2017 – North Bay Council Chambers

**Adjournment**

**Resolution No. 2016-206**

**Moved by:** Mayor Leo Jobin

**Seconded by:** Councillor Jeff Serran

**That the Regular Board Meeting be adjourned at 3:37PM. Motion carried.**

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MARK KING  
CHAIR OF THE BOARD

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JOSEPH BRADBURY  
SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Assistant to the CAO