

7762

**From:** Marianne Zadra <Marianne.Zadra@dnssab.on.ca>  
**Sent:** Wednesday, October 19, 2016 10:45 AM  
**To:** Bonfield; Lynda Kovacs; Cathy Conrad; East Ferris Township; Kathleen Eveson; Lea Janisse; Mattawa; Nancy Sauve; Papineau-Cameron; Sabrina Pandolfo; West Nipissing  
**Subject:** Minutes from DNSSAB September Board Meeting  
**Attachments:** Reso 2016-74 6.1 Board Minutes - September 27 draft 2016.pdf

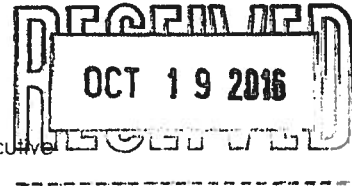
Hello everyone.

For your information, please find attached the Board minutes from September's meeting approved at yesterday's Board meeting.

Thanks  
Marianne



Marianne Zadra  
 Communications & Executive Coordinator | Communications et Coordonnatrice exécutive  
 District of Nipissing Social Services Administration Board (DNSSAB) |  
 Conseil d'administration des services sociaux du district de Nipissing (CASSDN)  
**Healthy communities without poverty | Des communautés saines et sans pauvreté**



200 McIntyre Street East, PO Box 750 | 200, rue McIntyre Est, C.P. 750 | North Bay, ON, P1B 8J8  
 Phone | Téléphone: (705) 474-2151 x. 3127  
 Fax | Télécopieur: (705) 474-7155



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- File  Incoming  Other
- Mayor
- Council  *via Minutes*
- CAO
- Building
- Finance  S  C
- Ec Dev  S  C
- Parks & Rec  S  C
- Planning  S  C
- Public Wks  S  C
- PPP
- Social Services
- \_\_\_\_\_
- \_\_\_\_\_

District of Nipissing  
Social Services  
Administration Board



Conseil d'administration  
des services sociaux  
du district de Nipissing

**MINUTES OF PROCEEDINGS**

**REGULAR BOARD MEETING – TUESDAY, SEPTEMBER 27, 2016  
2:00PM – North Bay Council Chambers**

**MEMBERS PRESENT:**

Councillor Mark King (North Bay) Chair  
Representative George Jupp (Unincorporated) Vice-Chair  
Councillor George Maroosis (North Bay)  
Councillor Chris Mayne (North Bay)  
Mayor Leo Jobin (East Nipissing)  
Councillor Jamie Restoule (West Nipissing)  
Councillor Carol Lowery (Temagami)  
Councillor Jeff Serran (North Bay)  
Deputy Mayor Sheldon Forgette (North Bay)  
Mayor Bill Vrebosch (East Ferris)  
Councillor Derek Shogren (North Bay)

**REGRETS:**

Mayor Jane Dumas (South Algonquin)

**STAFF ATTENDANCE:**

Joseph Bradbury, Chief Administrative Officer  
Sara Tonks, Director of Finance and Administration  
Michelle Glabb, Manager of Social Services (OW)  
Lynn Demore-Pitre, Manager of Social Services (CC)  
Melanie Shaye, Director of Human Resources and Organizational Development  
Debbie Mills, Director Housing Services  
Pierre Guenette, Manager Housing Services  
David Plumstead, Research Analyst  
Marianne Zadra, Communications Officer  
Stacey Cyopeck, Supervisor  
Andrea Demers, Case Manager  
Aimie Caruso, Supervisor

**CALL TO ORDER**

The Regular Board Meeting was called to order at 2:04PM by Chair, Mark King.

**DECLARATION OF CONFLICTS OF INTEREST**

Deputy Mayor Sheldon Forgette declared a conflict of interest in relation to any discussion pertaining to the Social Infrastructure Fund RFP.

**Adoption of the Roll Call  
Resolution No. 2016-62**

**Moved by: Representative George Jupp  
Seconded by: Councillor Carol Lowery**

**That the Board of Directors accept the Roll Call as read by the Secretary for the Regular Board meeting of September 27, 2016. Motion carried.**

**Adoption of the Agenda  
Resolution No. 2016-63**

**Moved by: Representative George Jupp  
Seconded by: Councillor Carol Lowery**

**That the Agenda for the Regular Board Meeting of Tuesday, September 27, 2016 be adopted as presented. Motion carried.**

**CHAIR'S REMARKS**

Mark welcomed Marianne to her new position as Communications Officer and Executive Coordinator.

The DNSSAB has issued an RFP under the Social Infrastructure Fund for \$1.2M for a new build of a minimum of 8 seniors units. Proponents of the RFP can attend an optional conference on Thursday at 1 PM in the Boardroom. This is where people who have shown an interest in this project can attend and ask questions. It's an open and transparent way of dealing with the RFP and offers an even playing field for everyone. The Chair noted that this is in compliance with DNSSAB's Purchasing Policy which prohibits anyone connected to the DNSSAB, including board members, from speaking to anyone about the project until the RFP is closed. All questions are to be directed to the city's Purchasing Manager, Paul Valenti.

The Chair reminded the Board that there is another larger RFP going out, likely in November under the IAH program. Further details can be found in the Joe Bradbury's CAO report.

Mark also took the opportunity to thank Jean Guy for organizing a very successful grand opening of the new Paramedics' station. It was extremely well attended and a very fitting occasion in honour of our paramedics.

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**B07-16 Report from the Chief Administration Officer Dated September 27, 2016**  
**Resolution No. 2016-64**

**Moved by: Representative George Jupp**  
**Seconded by: Councillor Carol Lowery**

Joseph Bradbury presented his September 27, 2016 CAO report, B07-16 to the Board.

Following the security incident at City Hall, DNSSAB participated in a joint meeting with the City of North Bay to talk about security direction going forward. At this time, the City gave the impression that they are comfortable with their security measures; they may consider hiring a full-time commissioner. DNSSAB is considering a sign-in/sign-out process and is conducting Violence Risk Assessments at all its offices. DNSSAB has requested a copy of the City of North Bay's building risk assessment from two years ago for review. Councillor Jeff Serran noted that he will ask the City of North Bay, through one of the committees he sits on, to keep security as part of the ongoing operational review.

Joe shared the EMS total pick-ups data from January 1 – June 30, 2016. Chair Mark King asked for a comparison of total annual pick-ups over the last 5 years. This information will be presented at next committee.

Joe thanked the Board for attending the opening of the new EMS station. It was a special day to be able to thank the paramedics and Joe extended his thanks to staff and Jean Guy for organizing the grand opening.

The new EMS station is fully operational. To date we have not heard about any traffic concerns relating to its new location. There is a formal ask to have the City post signs near the building entrance. Joe will follow-up with the City regarding the status of this request.

Housing Services has issued an RFP valued at \$1.2M for the Social Infrastructure Fund (SIF). Another RFP valued at \$2.9M for Investment in Affordable Housing (IAH) will be issued later this fall. The Board was reminded that DNSSAB's Purchasing Policy prevents DNSSAB staff and Board members from discussing the RFP until after the RFP has closed. Further information can be obtained from Paul Valenti, the Purchasing Manager at the City of North Bay.

Regarding the Manitou-Mulligan building that was torn down, the units from that building have been reallocated through the Commercial Rent Supplement program. As the property is owned by NDHC, they could submit a proposal to the SIF-RFP for a new build at that location.

Joe thanked those Board members that attended the annual Association of Municipalities of Ontario meeting in Windsor. It is DNSSAB's intention to continue attending the event and sharing our local and northern challenges with the Ministerial

delegations. Councillor Jeff Serran noted his interest to serve on any future advocacy group established at DNSSAB.

**That the Board accept the Report from the Chief Administrative Officer B07-16, dated September 27, 2016 as presented. Motion carried.**

**Adoption of Consent Agenda  
Resolution No. 2016-65**

**Moved by: Representative George Jupp  
Seconded by: Councillor Chris Mayne**

**That the Board of Directors approves the Consent Agenda of September 27, 2016 which includes the following:**

- 1. Minutes of Proceedings of the Regular Board Meeting of June 21, 2016**
- 2. Minutes of Proceedings of the Special Board Meeting of August 30, 2016**
- 3. Executive Audit Committee Minutes – September 13, 2016**
- 4. Social Services and Employment Committee Minutes – September 13, 2016**
- 5. Housing and EMS Committee Minutes – September 13, 2016**
- 6. Winter Heating Grant HEMS06-16**
- 7. Correspondence**
  - 7.1 Aug 30 From MCSS re review of DSSAB Act**
  - 7.2 Sept 1 Nugget Article re DNSSAB halts cheque delivery**
  - 7.3 June 30 From MCSS re: Income Security Reform Working Group and Basic Income Pilot**
  - 7.4 Jul 4 From Ministry of Housing re: Social Infrastructure Funding Announced**
  - 7.5 July 7 From MOHLTC re: Additional base funding for land ambulance**
  - 7.6 Aug 5 The Sudbury Star article re: non-emergency transfers**
  - 7.7 Sept 2 Bay Today article re: new EMS Station**
  - 7.8 Sept 2 Kiss 100.5 article re: new EMS Station**
  - 7.9 Sept 3 Nugget article re: new EMS Station**

**Motion carried.**

**YTD Financial Report EX10-16  
Resolution No. 2016-66**

**Moved by: Councillor Chris Mayne  
Seconded by: Representative George Jupp**

**That the District of Nipissing Social Services Administration Board accepts the year-to-date (YTD) financial report, January 1 to July 31, 2016 as presented in report EX10-16. Motion carried.**

**Appointment of Auditors for 2016 EX11-16  
Resolution No. 2016-67**

**Moved by: Councillor Chris Mayne  
Seconded by: Representative George Jupp**

**That the District of Nipissing Social Services Administration Board re-appoint the firm KPMG LLP, Chartered Accountants as its Auditor for the year ending December 31, 2016 as outlined in EX11-16 and that audit services go out to tender for the following year. Motion carried.**

**Ontario Works Policies SSE08-16  
Resolution No. 2016-68**

**Moved by: Councillor Jeff Serran  
Seconded by: Representative George Jupp**

**That the District of Nipissing Social Services Administration Board accept and endorse the following Ontario Works local policies:**

- 1) Ontario Works Service Delivery and Safety Standards**
- 2) Payment Management**
- 3) Customer Service Standards**
- 4) Feedback Policy**

**Motion carried.**

**Board Advocacy – NE LHIN  
Resolution No. 2016-69**

Mark King reminded the Board members that they have the opportunity to advocate for issues they feel strongly about, so we will be discussing the means available to make our voices heard, whether it's about healthy eating in schools or better mental health resources in our District. The Chair noted that this is something the Board already does, but perhaps there are opportunities to enhance our efforts, which is something Joe will be talking about next.

Joe advised the Board that he has been trying, unsuccessfully, since May to arrange a presence at the NE LHIN Board meeting to present the challenges we are facing in our District. Those challenges include the following:

**Alignment of the sub-LHIN boundaries to the regional DSSAB boundaries.**

The DNSSAB Board supports the Patients First strategy and we are looking for alignment of social services boundaries as we know that social services are a key

determinant of health. This motion is fully supported by NOSDA. The clients served by DNSSAB are part of the 5% of the population that drives 60% of healthcare expenditures.

#### Mental Health and Addictions Resources

There is a lack of mental health and addictions services available. DNSSAB was not invited to participate in or consult on the mental health and addictions services review that was recently conducted by the NE LHIN. Timely access to services is critical for the clients and patients we serve. A key pathway to bending the health cost curve and poverty reduction requires access to services that allow our clients to move forward.

#### Non-Urgent Patient Transfers

The lack of funding for non-urgent patient transfers in the Nipissing District continues to be a challenge. Patient transfer services have been funded on a pilot basis at 100% in other regions like Sudbury, but Nipissing has not received any consideration. We will continue to advocate for equitable treatment.

#### Social Housing

There is a lack of coordination of with social housing. The District of Nipissing was pleased to participate in the housing forum, but we are looking for a plan for better coordination between social housing and the community support services sector.

#### Primary Care Physicians

Approximately 12,000 of the 87,000 citizens we serve do not have primary care family doctors. A significantly disproportionate amount of these are vulnerable social services clients and patients with the high health risk factors. Social services clients have higher negative health outcomes, and linking these high needs patients with primary care in a timely manner will reduce health system costs.

#### Addressing Homelessness

We know that a large population of patients are discharged from the hospital into the communities with no supports in place. 72 patients with no fixed address were identified at the hospital and we are looking for the LHIN to come up with a strategy to address that. When presented at AMO, the Minister agreed that this is a challenge. There is a need for transitional supportive housing units.

As the NE LHIN has yet to respond to Joe's request to make a presentation to their Board, he sought clarification from the Board regarding how to proceed. Specifically, he sought advocacy to support this matter.

Discussion ensued regarding this matter. Joe clarified that emails have been exchanged between the NE LHIN and himself, but no direct response has been received regarding DNSSAB's request to present at the NE LHIN Board meeting. In follow-up to a question regarding other DSSAB relationships with their LHINs, Joe noted that he is hearing that other DSSABs experience the same issues.

Several recommendations were considered. Councillor Derek Shogren suggested having the DNSSAB Chair write a letter addressed to the NE LHIN Chair. Joe commented that their Chair structure is changing over and he was not confident that the letter would be received.

Councillor George Maroosis suggested having the DNSSAB Chair write a letter directly to the Minister of Health asking for his or the Deputy Minister's intervention on the matter. This letter would include the chain of emails between Joe and the NE LHIN.

The Board Chair requested that a formal resolution be drafted. The drafted resolution was presented for Board consideration.

**Moved by: Councillor George Maroosis**  
**Seconded by: Mayor Leo Jobin**

**That the District of Nipissing Social Services Administration Board direct the DNSSAB Chair to write a letter of advocacy to the Minister of Health requesting the arrangement for DNSSAB's presence at the NE LHIN Board meeting to present the concerns as raised with the Minister of Health at the AMO AGM of August 2016.**

Councillor Jeff Serran called for a recorded vote.

	YEAS	NAYS		YEAS	NAYS
Mayor DUMAS, Jane	-	-	Councillor MAROOSIS, George	✓	
Councillor FORGETTE, Sheldon	✓		Councillor MAYNE, Chris	✓	
Mayor JOBIN, Leo	✓		Councillor RESTOULE, Jamie	✓	
Representative JUPP, George	✓		Councillor SERRAN, Jeff	✓	
Councillor KING, Mark	✓		Councillor SHOGREN, Derek		✓
Councillor LOWERY, Carol	✓		Mayor VREBOSCH, William	✓	
<b>TOTAL</b>	<b>5</b>	<b>0</b>	<b>TOTAL</b>	<b>5</b>	<b>1</b>

TOTAL YEAS	TOTAL NAYS
10	1

**Motion carried.**



**OTHER BUSINESS**

No other business.

**Next Meeting Date**

Tuesday, October 18, 2016

**Adjournment**

**Resolution No. 2016-70**

**Moved by: Representative George Jupp**

**Seconded by: Councillor Jeff Serran**

**That the Regular Board Meeting be adjourned at 2:49PM. Motion carried.**

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**MARK KING  
CHAIR OF THE BOARD**

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**JOSEPH BRADBURY  
SECRETARY OF THE BOARD**

Minutes of Proceedings Recorder: Saxon Yanta, Contract Specialist